

MEMORANDUM

TO: Paul Rakosky  
Director of Finance and Management

FROM: Greg J. Davies  
Director of Public Utilities

DATE: September 10, 2014

RE: BID RECOMMENDATION – Thermoplastic Tank Liner Replacement  
BID PROPOSAL #SA005525

The Purchasing Office opened formal bids on August 28, 2014 for the purchase of a Thermoplastic Tank Liner Replacement for the Division of Water. One (1) bid was received from Protectoplas Company in the amount of \$39,949.80.

After reviewing the bid submitted by Protectoplas Company we found their submittal non-responsive:

1. Protectoplas Company bid is subject to their standard terms and conditions.
2. Protectoplas Company attached a separate quotation sheet and did not state their pricing on the City's proposal page.

The Department of Public Utilities is requesting that the Purchasing Office reject the bid and negotiate with Protectoplas Company on an informal basis to address the non-responsive issues as stated above. If the non-responsive issues can be successfully resolved, the Department of Public Utilities requests that the competitive bidding provisions of the Columbus City Code be waived to award a contract.

Thank you for your cooperation in this matter. Should you have any questions please contact Pam Davis at 645-6041

