

Information to be included in all Legislation Renewing a Contract:

1. **The names, contract compliance no. & expiration date, location by City/State and status of all companies (NPO, MAJ, MBE, FBE, HL1, AS1, or MBR) submitting a competitive bid or submitting an RFP or RFSO.**

<u>Name</u>	<u>C.C. No./DAX #</u>	<u>Exp. Date</u>	<u>City/State</u>	<u>Status</u>
EMH&T, Inc.	310685594/004214	1/19/20	Columbus, OH	MAJ
Stantec	112167170/000462	9/7/19	Columbus, OH	MAJ

2. **What type of bidding process was used (ITB, RFP, RFSO, Competitive Bid).**

Request for Proposals

3. **List the ranking and order of all bidders.**

EMH&T, Inc.
Stantec

4. **The name, address, contact name, phone number and contract number of the firm awarded the original contract.**

EMH&T, Inc.
5500 New Albany Road
Columbus, OH 43054
Contact: Michael Keller, P.E.
(614) 775-4207
mkeller@emht.com
Contract Number: EL007221

5. **A description of work performed to date as part of the contract and a full description of work to be performed during any future phasing of the contract.**

Planning Area is 21 – Far East. The consultant has performed the requisite field surveys, geotechnical investigations, and hydraulic calculations necessary to generate the Preliminary Engineering Report which outlined the recommended horizontal and vertical alignments for the proposed sewer. The report concluded that the most economical method for constructing the sewer will be via tunneling methods. The consultant has also completed a Final Design Report, performed all necessary field surveys to generate detailed construction plans, obtained all requisite permits, prepared site-specific maintenance of traffic plans, and produced all specifications necessary for the bidding process. All future work shall be engineering services during construction, described in greater detail in #9 below.

6. **An updated contract timeline to contract completion.**

Contract services shall extend through the duration of the construction process, which will conclude in 2020.

- a. **The original agreement allowed for a total term of how many years? (ex. 4 year term) 4 (construction services agreement only).**

b. Which year of the total term is this renewal for? (ex. year 2 of 4 year term). ____3 of 4____.

c. The expiration date of this agreement is ____2020____.

7. **A narrative discussing the economic impact or economic advantages of the project; community outreach or input in the development of the project; and any environmental factors or advantages of the project.**

This tunnel project will construct a new gravity sanitary sewer which will provide service to the rapidly expanding New Albany area. Additional customers will keep sewer rates low, and the gravity sewer will allow for eventual elimination of the pump stations owned by Jefferson Township, thereby lowering their operating costs. Several public meetings have been conducted soliciting property owner feedback within the project area.

8. **A description of any and all renewals to date including the amounts of each modification and the Contract Number associated with any modification to date. (List each modification separately.)**

Contract Modification #1	\$5,706,025.31	EL-013173
Contract Modification #2	\$1,714,133.90	EL-017423
Contract Modification #3	\$ 553,841.02	PO89635-1

9. **A full description of the work to be performed as part of the proposed contract renewal. (Indicating the work to be a logical extension of the contract is not sufficient explanation.)**

The design consultant shall provide all engineering services during construction including, but not limited to: attendance at all construction kickoff, progress, and disputes review board meetings, submittal review, response to requests for information from contractors, preparation of requests for proposals, claims and change order review, coordination of well dewatering response plan, and record plan production

10. **An explanation of why the work to be performed as part of the contract renewal cannot be bid out. (Indicating the work to be a logical extension of the contract is not sufficient explanation.)**

Given the highly technical nature of the project and the specialized knowledge of the project area required to complete the services, it would be more costly to solicit proposals for completions of the services by other parties.

11. **A cost summary to include the original contract amount, the cost of each renewal to date (list each renewal separately), the cost of the renewal being requested in the legislation, the estimated cost of any future known renewals and a total estimate of the contract cost.**

Previous Contract Amount(s)	\$10,111,198.40
Current Proposed Contract Modification	\$756,649.13
Future Proposed Contract Modification(s)	\$1,689,509.86
TOTAL	\$12,557,357.37

12. **An explanation of how the cost of the renewal was determined.**

Estimates were provided by the consultant for the number of hours needed to complete the portions of the work assigned. Costs were generated using revised hourly rates from those provided in the previous contract modification.

13. Subconsultant information

See attached Schedule 2A-1 - Subcontractor Work Identification Form

Note: The Contract should be considered to include any and all work that is anticipated to be awarded to the company awarded the original contract throughout the contract/project timeline. This includes the original contract and any and all future anticipated modifications to the contract to complete the contract/project.

Revised Date: 05-23-11