

**CITY OF COLUMBUS  
BID WAIVER INFORMATION FORM**

TO ACCOMPANY LEGISLATION WHICH WAIVES ANY PROVISIONS OF COLUMBUS CITY CODES CHAPTER 329  
(PLEASE LIMIT YOUR RESPONSE TO THIS SHEET)

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1. Reasons for waiving City Code bid procedure:

- ☐ emergency breakdown causing unplanned need
- ☐ item to be purchased is of a perishable nature
- ☐ need to extend and existing contract
- ☐ there is not enough time to obtain formal bids to satisfy need
- ☐ non-price error on either the bidder's or the City's part in the bid proposal
- ☐ a new law or regulation requires immediate compliance
- ☒ other Need specific product and service.

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2. Detailed explanation of reason (must be completed by division):

This project was not bid out as it was manifestly impractical to bid the original contract, and this is the second modification of such contract.

It was manifestly impractical to bid for the professional services related to legal advice due to the firm's experience with the matters at hand and subject matter expertise. We do not seek a change in counsel at this time.

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3. Informal procedure used:

- ☐ telephone quotations
- ☒ written quotations
- ☐ negotiations

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4. Informal bids received and prices for each:

N/A

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5. If lowest bid was not accepted, explain criteria for award:

N/A

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APPROVED BY:	<u>Authorized Approval on Corresponding Legislative File</u>
DATE:	<u>5/19/25</u>