

Added on: January 16, 2025 at 9:50 am

**Title of the proposal**

OPRC Stipend for FY25 OBB Sites

**Funding organization/agency (CFDA#)**

Ohio Department of Health

**Funding amount requested**

14000

**Funding period start**

January 1, 2025

**Funding period end**

June 30, 2025

**Date proposal is due**

January 30, 2025

**Program manager**

Kirsten Frissora

**Program**

Injury Prevention OPRC

**Is funding for translation and interpretation services included?**

Yes

**Does the grantor allow funding for support costs (fiscal/HR support, rent, etc.)?**

No

**Direct program personnel**

0

**Office/medical supplies**

0

**Mileage**

0

**Mobile devices**

0

**Computer hardware/software**

0

**Required cash match**

0

**Other**

0

**How will your program absorb these expenses?**

Activities and expenses related to this stipend will be covered by current OBB grant funds

**Do you plan to hire personnel?**

No

**How will the proposed program continue when grant funding ends?**

Additional funds will be distributed by funder to continue stipends for local OBB sites.

**Attach all supporting documentation (narrative, preliminary budget, and other documents)**



**Requestor Information**

**Your Full Name**

Andrea Hauser

**Email**

ALHauser@columbus.gov

**Phone Number**

(614) 645-1667

**Division**

Family Health

**Approvals**

**Division Administrator's Name**

Jenessa Teague

**Division Administrator's Email**

jcteague@columbus.gov

**Full Typed Name - Division Administrator**

Jenessa Teague

**Date**

January 16, 2025

**Division Administrator Signature**

A handwritten signature in blue ink, consisting of several overlapping loops and a long horizontal stroke at the end.

**Fiscal Analyst's Name**

Brandon Harris

**Fiscal Analyst's Email**

BMHarris@columbus.gov

**Full Typed Name - Fiscal Analyst**

Brandon Harris

**Date**

January 16, 2025

**Fiscal Analyst Signature**

A handwritten signature in blue ink, featuring a large, stylized 'B' followed by a series of loops and a long horizontal stroke.

**Full Typed Name - Fiscal Manager**

– Katie Pettiford

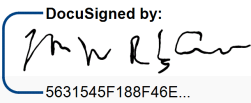
**Fiscal Manager Signature**

– *Katie Pettiford*

**Full Typed Name - Health Commissioner's Office**

– Mysheika W. Roberts, MD, MPH

**Health Commissioner's Office Signature**

–  5631545F188F46E...

**Notify Additional Viewers**

Yes, I would like to notify someone of this request

**Additional email recipients (view only)**

kmfrissora@columbus.gov, kareng@columbus.gov

**Submission Date**

01/16/2025



Ohio Department of Health  
246 North High Street  
Columbus, Oh 43215

## 2025 Ohio Buckles Buckeyes Site Stipend Application

This project is to provide support for up to eight Occupant Protection Regional Coordinators (OPRC) to provide funding to their regional low-income car seat programs, the Ohio Buckles Buckeye (OBB) program. This funding will help with cost associated with the administration of the OBB's programs, which can include personnel costs, resources (i.e. car seats, educational materials), travel for car seat events for the OBB program (following state of Ohio mileage rate), continuing education/conference registration for child passenger safety (CPS) in Ohio).

Funding shall total no more than eighty-eight thousand dollars (\$88,000) with each OPRC receiving up to \$1,000 per county in their region. If a county has a vacancy, the OPRC may apply for funding for that county, but must demonstrate with submitted documentation how those funds were utilized within that county.

Occupant Protection Regional Coordinators (OPRC's) interested in pursuing this funding for the OBB sites within their region shall consider the Application Pre-requisites and provide the requested information to apply for these funds. Determinations on Applications shall be made in ODH's sole discretion.

### Application Pre-requisites

- Applicant must be currently funded by ODH as the OPRC for their region.
- Applications shall serve as funding agreements between the parties, ODH and the OPRC's.
- Applications shall be signed and emailed to [Gregory.Schneider@odh.ohio.gov](mailto:Gregory.Schneider@odh.ohio.gov) by **1/30/2025**.
- Applicants must submit a letter of agreement with this application, on agency letterhead, indicating they will provide a stipend for each OBB site that completes the following quarter 1-3.
  - OBB Data Report on time.
  - Maintains regular contact with OPRC.
  - Distributes car seats and education on a regular basis for the OBB program.
  - Has a Child Passenger Safety Technician (CPST) on staff at the agency or partnership with nearby CPST within the county at the beginning and end of grant year.
- By June 30, 2025, the applicants will submit a "Summary of Stipend" for each OBB site who received funding by due date established by ODH.
- It will be the applicant's responsibility to ensure the OBB Program is spending the money as established in this agreement (personnel costs, resources (i.e. car seats, educational materials, travel for car seat events for the OBB program (following state of Ohio mileage rate), continuing education/conference registration for CPS in Ohio.
- Questions regarding this funding opportunity shall be forwarded to [Gregory.Schneider@odh.ohio.gov](mailto:Gregory.Schneider@odh.ohio.gov).
- OPRC's can only receive a maximum of one award per county within their region, unless an agency covers multiple OBB programs. That agency will receive up to \$1,000 per county covered in established agreements.
- Funds can be paid to the applicants in one-time payment.

### Applicant Information

Occupant Protection Regional Coordinator: Kirsten Frissora Date: 1/16/2025

Agency Name: Columbus Public Health

Phone: 614-645-2121 Email: kmfrissora@columbus.gov

### Signatures of Both Parties

Signature: Kirsten Frissora Date: 1/16/2025  
Occupant Protection Regional Coordinator

Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
Dr. Bruce Vanderhoff, MD, MBA Director of Health

## **TERMS AND CONDITIONS**

**Term.** A fully executed Application shall serve as the funding agreement between ODH and the Applicant. The funding agreement will become effective upon execution by both parties and shall remain in effect until the parties' obligations are complete, or this Application is otherwise terminated by ODH.

**Compliance with Federal and State Laws, Rules and Regulations.** The parties agree to comply with all federal and state laws, rules, regulations and auditing standards that are applicable to the performance of this Application. The Applicant understands and agrees this Application is subject to all relevant orders from the Governor or a state agency, and federal orders which may be issued in connection with COVID-19.

**Applicable Law; Disputes; Partial Invalidity.** This Application shall be governed by the laws of the State of Ohio, and the venue for any disputes will be exclusively with the appropriate court in Franklin County, Ohio.

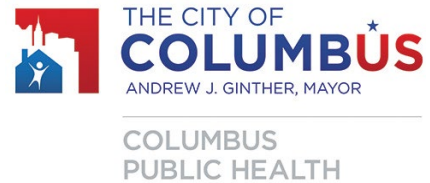
**Unresolved Finding for Recovery and Debarment.** Applicant warrants that it is not debarred from consideration for contract awards by any governmental agency and it is not subject to an unresolved finding for recovery pursuant to Section 9.24 of the Ohio Revised Code. Applicant agrees that if this representation is deemed to be false, this Application shall be void *ab initio* and the Applicant shall immediately repay any funds paid under this Application, or an action for *recovery* may be immediately commenced by ODH for recovery of said funds.

**Liability Requirements.** Each party agrees, to the extent permissible by law, to be responsible for any liability, suits, losses, judgements, damages, or other demands brought as a result of their own respective negligent actions or omissions in the performance of this Application.

**Non-Appropriation and OBM Certification.** Notwithstanding any other terms of this Application, ODH's funds are contingent upon the availability of lawful appropriations by the Ohio General Assembly and/or other contract funding source. If the General Assembly or other contract funding source fails at any time to continue funding for the payments or any other obligations due by ODH under this Application, ODH will be released from its obligations on the date funding expires. Any obligations of ODH are subject to Section 126.07 of the Ohio Revised Code.

**Entirety of Agreement.** All terms and conditions of this Application are embodied herein. No other terms and conditions will be considered a part of this Application unless expressly agreed upon in writing and signed by both parties.

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January 16, 2025

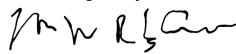
To Whom it May Concern:

This is to verify that as the Region 5 OPRC, Columbus Public Health (CPH) will provide a stipend for each Ohio Buckles Buckeyes (OBB) site in the Central Ohio region on the basis that each site completes the following in quarters 1 - 3:

- OBB site submits quarterly data on time
- OBB site maintains regular contact with OPRC
- OBB site distributes car seats and education on a regular basis
- OBB site has a Child Passenger Safety Technician (CPST) on staff or a partnership with a nearby CPST within the county

By June 30, 2025, Columbus Public Health will submit a "Summary of Stipend" for each OBB site that received funding. CPH will ensure the OBB sites are spending the funds as established (personnel costs, resources (i.e. car seats, educational materials), travel for OBB car seat events (following state of Ohio mileage rate), and continuing education/conference registration for CPS in Ohio).

Sincerely,

DocuSigned by:  
  
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Mysheika W. Roberts, MD, MPH  
Health Commissioner

**HEALTH COMMISSIONER**  
Mysheika W. Roberts, MD, MPH



**COLUMBUS BOARD OF HEALTH**  
Board President, Ex-Officio | Mayor Andrew J. Ginther