

**CITY OF COLUMBUS
BID WAIVER INFORMATION FORM**

TO ACCOMPANY LEGISLATION WHICH WAIVES ANY PROVISIONS OF COLUMBUS CITY CODES CHAPTER 329
(PLEASE LIMIT YOUR RESPONSE TO THIS SHEET)

1. Reasons for waiving City Code bid procedure:

- emergency breakdown causing unplanned need
- item to be purchased is of a perishable nature
- need to extend an existing contract
- there is not enough time to obtain formal bids to satisfy need
- non-price error on either the bidder's or the City's part in the bid proposal
- a new law or regulation requires immediate compliance
- other See below. Additional funds needed through February 2007.

2. Detailed explanation of reason (must be completed by division):

329.10 Process for awarding professional service contracts exceeding \$20,000(\$20,000) but not exceeding fifty thousand dollars (\$50,000.00) was used. Informal proposals were sought, received and reviewed. Award to Resource One was made for \$20,000.00 and EE003261 was issued. Through date just under \$20,000.00 has been expended and DoT is requesting an additional \$30,000.00 to complete this process due to additional items/equipment being discovered for disposal.

The City Purchasing Office and DoT will be jointly working to develop a UTC for future use in 2007.

3. Informal procedure used:

- telephone quotations
- written quotations
- negotiations

4. Informal bids received and prices for each:

The original purchase order established July 13, 2006 was bid in June, 2006 under (RD006388)/solicitation number: SO022907 using the Columbus City Code 329.10, process for awarding professional service contracts not exceeding twenty thousand dollars (\$20,000.00). Three (3) companies responded with proposals:

Resource One Computer Systems Inc.
Advanced Technology Services, Inc.
United Recycling Industries, Inc.

Resource One Computer Systems Inc. was determined by the selection team to have presented the best proposal and was awarded the initial contract that will expire on February 28, 2007 funded under purchase

order, EE003261. Therefore, the Department of Technology is requesting that the provisions of Chapter 329.11 and 329.30 of the Columbus City Code pertaining to formal bidding and to the sale of city-owned personal property to be waived.

United Recycling gave us no pricing at all, only their qualifications.

Advanced Technical Services (ATI) provided single page price list of various services. Very good qualifications, but not local and since this is a new service, a decision to stay local due to our need to be close to the project.

Resource one gave us a two (2) page price list of services.

We chose Resource One as they have the services and expertise we were looking for, is local and easily verified for the services needed. They are also a M1A as identified by the EBOCO office.

5. If lowest bid was not accepted, explain criteria for award:

ORDINANCE #: 2168-2006

APPROVED BY: *Authorized Approval on Corresponding Legislative File*

DATE: