

2017 – 2019 Construction Administration / Inspection Services – Mod #3

Arcadia Ave. Area Water Line Imp's, CIP #690236-100069, CT No. 2046
910 Dublin Road – Shower Room Renovations, CIP 690573-100000, CT No. 2200

Information to be included in all Legislation Modifying a Contract:

1. **The names, contract compliance no. & expiration date, location by City/State and status of all companies (NPO, MAJ, MBE, FBE, HL1, AS1, or MBR) submitting a competitive bid or submitting an RFP or RFSQ.**

<u>Name</u>	<u>C.C. No.-Exp. Date</u>	<u>DAX #</u>	<u>City/State</u>	<u>Status</u>
PRIME AE Group, Inc.	26-0546656 – 10/4/18	2102	Columbus, OH	MBE
DLZ Ohio, Inc.	31-1268980 – 1/13/19	4939	Columbus, OH	MBR
Stantec Consulting Services	11-2167170 – 9/7/19	0462	Columbus, OH	MAJ
CTL Engineering, Inc.	31-0680767 – 8/3/18	4209	Columbus, OH	ASN

2. **What type of bidding process was used (ITB, RFP, RFSQ, Competitive Bid).**

Requests for Proposals (RFP's) were opened on November 4, 2016.

3. **List the ranking and order of all bidders.**

1. DLZ Ohio, Inc.
2. Stantec Consulting Services, Inc.
3. PRIME AE Group, Inc.
4. CTL Engineering, Inc.

*There was no specific ranking of bidders as all four firms that submitted will be awarded contracts. There was no "Evaluation Report" prepared for this contract.

4. **Complete address, contact name, phone number, e-mail address, and contract number for the successful bidder only.**

PRIME AE Group, Inc.
8415 Pulsar Place, Suite 300, Columbus, OH 43240
Reggie Hood, P.E., (614)-839-0250, rhood@primeeng.com
Orig: PO060735 & PO060753, Mod #1: PO078653, Mod #2: PO086718

5. **A full description of all work to be performed including a full description of work to be performed during any known phasing of the contract. The planning area should also be listed as well as any street or neighborhood names.**

The work includes furnishing Construction Administration / Inspection services for the 2017 – 2019 fiscal years for Division of Sewerage and Drainage, Division of Water, Division of Power, and the Department of Finance and Management projects.

The work includes full-time or part-time services including resident project inspection for any specific project identified. In general, the consultant will respond to the contractor's requests for information, respond to inquiries regarding the interpretation of the contract documents, review contractors' claims for additional services and costs, review quality or materials/equipment substitutions and provide recommendations to the City, coordinate

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project submittals, schedule and chair progress meetings, and other services as directed by the City.

The original agreement included services for two Division of Water projects: General Construction and Acton Road Area Water Line Improvements.

Modification No. 1 included services for two Division of Power projects: Southeast Lions Park Underground Street Lighting Improvements and Livingston Avenue Underground Street Lighting Improvements.

Modification No. 2 included services for the Division of Power's McCutcheon Road Street Lighting Improvements project.

Modification No. 3 (current) includes services for two Division of Water projects:

1. Arcadia Avenue Area Water Line Improvements (CIP 690236-100069, C-2046); Planning area – Near North / University and North Linden (see project map)
2. 910 Dublin Road – Shower Room Renovations (CIP 690573-100000, C-2200); Planning area – West Olentangy

*Future modifications are anticipated, but unknown at this time.

6. An updated contract timeline to contract completion.

- A. The original agreement allowed for a total term of how many years? 3 years (2017 through 2019)
- B. Which year of the total term is this modification for? Year 2 of the 3 year term.
- C. The expiration date of this agreement is unknown. This is a three-year agreement from 2017 through 2019. The specific duration of services on each project are negotiated between the contracting agency and the consultant. See project-specific schedule below:

Arcadia Avenue Area Water Line Improvements – 485 calendar days (16 months)

910 Dublin Road – Shower Room Renovations – 180 calendar days

7. A narrative discussing the economic impact or economic advantages of the project; community outreach or input in the development of the project; and any environmental factors or advantages of the project.

The goal of the water line project is to replace or rehabilitate the existing 6-inch, 8-inch, and 12-inch water lines that have a high break frequency. Replacement of these water lines will improve water service, decrease burden on water maintenance operations, and reduce water loss. The Neighborhood Liaison(s) will be contacted and informed of this project during the design phase. Further community outreach may result through the Neighborhood Liaison Program.

The 910 Dublin Road – Shower Room Renovations project will provide for renovations to the shower and toilet rooms at 910 Dublin Road. These showers and toilets are utilized by the Water Distribution Maintenance staff and are adjacent to the locker rooms. The fixtures in 910 Dublin Road Shower Room were originally installed in 1982 and are outdated and at the end of their useful life. Renovating the shower and toilet rooms will allow installation of ADA compliant and energy efficient upgrades. As this renovation is being performed in a

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work area not accessible to the public no community outreach or input on the project was sought.

8. A description of any and all modifications to date including the amounts of each modification and the Contract Number associated with any modification to date. (List each modification separately.)

Modification No. 1:

PO078653

Ord# 1747-2017

Southeast Lions Park Underground SL Imp's - \$22,585.90

Livingston Avenue Underground SL Imp's - \$43,391.27

Modification No. 2:

PO086718

Ord# 2170-2017

McCutcheon Road Street Lighting Improvements - \$32,806.63

Modification No. 3 (current):

Arcadia Avenue Area Water Line Improvements - \$474,997.97

910 Dublin Road – Shower Room Renovations - \$60,000.00

9. A full description of the work to be performed as part of the proposed contract modification. (Indicating the work to be a logical extension of the contract is not sufficient explanation.)

The work includes furnishing Construction Administration and Inspection Services for the Division of Water's Arcadia Avenue Area Water Line Improvements Project and 910 Dublin Road - Shower Room Renovations Project.

10. If the contract modification was not anticipated and explained in the original contract legislation a full explanation as to the reasons the work could not have been anticipated is required. (Changed or field conditions is not sufficient explanation. Describe in full the changed conditions that require modification of the contract scope and amount.)

This is a three-year agreement for fiscal years 2017-2019 and modifications were anticipated and explained in the original legislation under Ordinance No. 0838-2017, in Modification No. 1 under Ordinance No. 1747-2017, and in Modification No. 2 under Ordinance No. 2170-2017.

11. An explanation of why the work to be performed as part of the contract modification cannot be bid out. (Indicating the work to be a logical extension of the contract is not sufficient explanation.)

Terms under the original Request for Proposal (RFP) indicated three firms were to provide Construction Administration and Inspection Services for projects in 2017, 2018, and 2019. The procurement process for selecting PRIME AE Group, Inc. was explained in Ordinance No. 0838-2017.

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- 12. A cost summary to include the original contract amount, the cost of each modification to date (list each modification separately), the cost of the modification being requested in the legislation, the estimated cost of any future known modifications and a total estimate of the contract cost.**

Original Agreement Amount:	\$547,217.50	(PO060735 & PO060753)
Modification 1:	\$ 65,977.17	(PO078653)
Modification 2:	\$ 32,806.63	(PO086718)
<u>Modification 3 (current):</u>	<u>\$534,997.97</u>	
Total (Orig. + Mods. 1 - 3)	\$1,180,999.27	

- 13. An explanation of how the cost of the modification was determined.**

Cost proposals were provided by PRIME AE Group, Inc., reviewed by the Division of Water, and deemed acceptable.