

**Information to be included in all Legislation Modifying a Contract:**

- 1. The names, contract compliance no. & expiration date, location by City/State and status of all companies (NPO, MAJ, MBE, FBE, HL1, AS1, or MBR) submitting a competitive bid or submitting an RFP or RFSO.**

<u>Name</u>	<u>C.C. No./Exp. Date</u>	<u>City/State</u>	<u>Status</u>
Stantec Consult. Ser., Inc.	11-2167170 – 12/21/13	Columbus, Oh	MAJ
ms consultants, inc.	34-6546916 – 5/27/12	Columbus, Oh	MAJ
PRIME Engr. & Arch., Inc.	31-1373357 – 11/30/12	Columbus, Oh	F1
DLZ Ohio, Inc.	31-1268980 – 2/22/13	Columbus, Oh	MBR

- 2. What type of bidding process was used (ITB, RFP, RFSO, Competitive Bid).**

The Department undertook a successful Request for Proposal process in accordance with Section 329.12 of the Columbus City Codes in an effort to find three firms to provide an ongoing source of technical personnel to supplement existing city inspection personnel that are required to protect its customers' investment in its sanitary sewer and water infrastructures. Based upon an evaluation of the twelve proposals received for the three Construction Administration and Construction Inspection Services agreements to be awarded for the years of 2011-2013, utilizing predetermined criteria, a selection committee submitted the rankings to the Director of Public Utilities.

- 3. List the ranking and order of all bidders.**

The Director of Public Utilities determined that DLZ Ohio, Inc., Prime Engineering & Architects, Inc., and Stantec Consulting Services, Inc. were the highest ranking firms capable of providing the required services.

- 4. The name, address, contact name, phone number and contract number of the firm awarded the original contract.**

Stantec Consulting Services, Inc.  
1500 Lake Shore Dr., Columbus, OH 43204 (local)  
10160 - 112 Street, Edmonton, Alberta, CA, TSK2L6 (headquarters)  
Number of Local FT Columbus Employees: 195  
Contact: Ernie Kirk, P.E., (614) 486-4383, e-mail: [ernie.kirk@stantec.com](mailto:ernie.kirk@stantec.com)  
Fax: (614) 486-4383  
EL011930

- 5. A description of work performed to date as part of the contract and a full description of work to be performed during any future phasing of the contract.**

The work includes furnishing professional services for Construction Administration and Construction Inspection Services during 2011-2013 on projects for the Division of Power and Water (DOPW) and the Division of Sewerage and Drainage (DOSD). The work includes full time or part time construction administration services including resident project inspection for the specific project identified. In general the consultant will respond to the contractor's requests for information, respond to inquiries regarding the interpretation of the contract documents, review contractors claims for additional services and costs, review quality or materials/equipment substitutions and provide recommendations to the City, coordinate project submittals, schedule and chair progress meetings, and other services as directed by the City.

The original contract included services for the Briggs Road Water Main Improvements Project and the Hines Road Storage Tank Improvements Project.

Modification 1 will include services for the North Linden Area Water Main Improvements Project and the Johnstown Road Water Line Improvements Project.

**6. An updated contract timeline to contract completion.**

The original contract was for a duration of three years beginning in 2011 and ending in 2013. The specific duration of services on each project will be as negotiated between the contracting agency and the consultant. The North Linden Area Water Main Improvements Project has a duration of 180 calendar days. The schedule for the Johnstown Road Water Line Improvements Project is dependent upon Franklin County, however, we estimate the project will be complete within 365 calendar days.

**7. A narrative discussing the economic impact or economic advantages of the project; community outreach or input in the development of the project; and any environmental factors or advantages of the project.**

The goal of these projects is to replace or rehabilitate water lines that have a high break frequency and, in some cases, increase the size of currently under-sized water lines. Replacement of these water lines will decrease burden on water maintenance operations. The new lines constructed under this project should eliminate the pattern of frequent water line breaks and improve Department revenue through reducing unbilled water loss.

The Neighborhood Liaison(s) will be contacted and informed of this project during the design phase. Further community outreach may result through the Neighborhood Liaison Program.

**8. A description of any and all modifications to date including the amounts of each modification and the Contract Number associated with any modification to date. (List each modification separately.)**

This is the first modification to EL011930.

**9. A full description of the work to be performed as part of the proposed contract modification. (Indicating the work to be a logical extension of the contract is not sufficient explanation.)**

The work includes furnishing professional services for Construction Administration and Inspection for the Division of Power and Water (DOPW) for the North Linden Area Water Main Improvements Project and the Johnstown Road Water Line Improvements Project. After construction is complete, the consultant will produce the record plans that capture the “as-built” information on the new lines.

**10. If the contract modification was not anticipated and explained in the original contract legislation a full explanation as to the reasons the work could not have been anticipated is required. (Changed or field conditions is not sufficient explanation. Describe in full the changed conditions that require modification of the contract scope and amount.)**

Future modifications for additional upcoming construction projects were anticipated and explained in the original legislation.

**11. An explanation of why the work to be performed as part of the contract modification cannot be bid out. (Indicating the work to be a logical extension of the contract is not**

**sufficient explanation.)**

The original contract selected three firms to provide construction administration services for projects in 2011, 2012, and 2013.

**12. A cost summary to include the original contract amount, the cost of each modification to date (list each modification separately), the cost of the modification being requested in the legislation, the estimated cost of any future known modifications and a total estimate of the contract cost.**

Original Contract Amount:	\$ 487,493.38 (EL011930)
Modification 1 (current)	<u>\$ 315,572.67</u>
Total (Orig. + Mod 1)	\$ 803,066.05

\*Future modifications are anticipated, but unknown at this time.

**13. An explanation of how the cost of the modification was determined.**

Cost proposals were provided by Stantec Consulting Services, Inc., reviewed by the DOPW, and were deemed acceptable.