
CITY OF COLUMBUS - BID WAIVER INFORMATION FORM

TO ACCOMPANY LEGISLATION WHICH WAIVES ANY PROVISIONS OF COLUMBUS CITY CODES CHAPTER 329
(PLEASE LIMIT YOUR RESPONSE TO THIS SHEET)

1. In accordance with section 329.27 of the Columbus City Code, City Council may determine that the City's best interest is served by waiving the City Code Formal Bid procedures for the following reason(s): (Note that these reasons are all based on time. Currently, formal bid average completion time is 189 calendar days.)

- An unanticipated breakdown created an unplanned, emergency need.
- The item to be purchased is of a perishable nature, the price or availability will perish before the formal bid process can be completed.
- Need to extend an existing contract for one year or more where no provision for extension was included in the original bid/contract.
- Need to increase a contract for additional supplies/services, although the original contract obligations have been fulfilled.
- A new law or regulation requires immediate compliance; there is insufficient time to accomplish formal competitive bidding and satisfy the needs in order to comply.
- Other: There is not enough time to obtain formally advertised, competitive sealed bids to satisfy the needs because: after the contract was executed by all parties, the Public Safety Department, Fire Division identified some required changes in the specifications of the trucks ordered, including adding a 12V heater to the R1 compartment and adding an electric ladder rack for ground ladders. Time is of the essence in maintaining an adequate supply of fully operating tilt cab pumpers. The changes are minor and the Contractor was willing to make the changes as identified by the City. The average turnaround time for formal bidding is now 189 calendar days, the lead time required to build the vehicles is 330 – 365 calendar days, and no better pricing is anticipated by formally re-bidding this need

2. Informal bid procedure used: Yes No **Explain:** see above

3. Informal bids received and prices for each: not applicable - The City and the Contractor negotiated the specifications modification. The cost, terms and conditions are same as original contract

4. If lowest bid was not accepted, Explain: Lowest responsive, responsible and best bid was accepted, and with the specification modifications, the company's status as lowest and best bid is still true.
