

Information to be included in all Legislation Modifying a Contract:

- 1. The names, location by City/State and status of all companies submitting a competitive bid or submitting an RFP or RFSQ for the original contract.**

<u>Name</u>	<u>City/State</u>	<u>Majority/MBE/FBE</u>
EMH&T	Gahanna, Ohio	Majority
Sanborn	Colorado Springs, Colorado	Unknown
Woolpert	Dayton, Ohio	Majority

- 2. The name of the firm awarded the original contract and the Contract Number.**

EMH&T EL005488

- 3. A description of work performed to date as part of the contract and a full description of work to be performed during any future phasing of the contract.**

Provided data conversion services to develop a seamless digital Geographic Information System (GIS) for the Division of Power and Water. The intent of the modification is to include mapping of underground electrical circuits in the downtown area of the City.

- 4. An updated contract timeline to contract completion.**

The contractor has eight months from the Notice to Proceed to finish this contract.

- 5. A description of any and all modifications to date including the amounts of each modification and the Contract Number associated with any modification to date. (List each modification separately.)**

This is the first modification to the contract.

- 6. A full description of the work to be performed as part of the proposed contract modification. (Indicating the work to be a logical extension of the contract is not sufficient explanation.)**

Mapping of underground electrical circuits in the downtown area of the City.

- 7. If the contract modification was not anticipated and explained in the original contract legislation a full explanation as to the reasons the work could not have been anticipated is required. (Changed or field conditions is not sufficient explanation. Describe in full the changed conditions that require modification of the contract scope and amount.)**

The original RFP from 2005 included the task of data conversion service necessary to populate the GIS database with water infrastructure assets covering the entire utility service area. The task of mapping electrical circuits requires the same identification and data entry into the same database.

8. An explanation of why the work to be performed as part of the contract modification cannot be bid out. (Indicating the work to be a logical extension of the contract is not sufficient explanation.)

Since the original RFP included the task of data conversion service necessary to populate the GIS database with water infrastructure assets covering the entire utility service area, EMH&T established a process to complete the task. Because EMH&T has already performed most of the work from the original RFP, since they are already familiar with the project, and because the process to complete the task is already in place, it would not be feasible to contract with another vendor for this service.

9. A cost summary to include the original contract amount, the cost of each modification to date (list each modification separately), the cost of the modification being requested in the legislation, the estimated cost of any future known modifications and a total estimate of the contract cost.

Original contract amount:	\$ 3,775,000
Modification #1 (current):	<u>\$ 86,900</u>
	\$ 3,861,900