

TRACIE R. DAVIES
Director

MEMORANDUM

TO: Joe Lombardi
Director of Finance and Management

FROM: Tracie R. Davies
Director of Public Utilities

DATE: November 16, 2017

RE: BID RECOMMENDATION – WALK BEHIND REACH TRUCK
BID PROPOSAL – RFQ006680

The Purchasing Office opened formal bids on October 12, 2017 for the purchase of a Walk Behind Reach Truck for the Division of Sewers and Drains. One bid (1) bid was received.

After review of the bid, the Division of Sewers and Drains recommends the award be made to MH Equipment Company, the lowest responsive and responsible and best bidder for All Items for an award amount of \$21,575.30.

Thank you for your cooperation in this matter. Should you have any questions please contact Dan Fennell at 645-6407.

