

# CITY OF COLUMBUS-SOLE SOURCE INFORMATION FORM

To accompany legislation which waives any provisions of  
Columbus City Code Chapter 329

## 1. Verification of Sole Source: (why no other individual or business entity is capable of supplying the needed items /service)

- Sole Source manufacturer/distributor.
- Sole distributor authorized for this territory.
- Patented product purchased for owner/developer.
- Sole company offering this unique service.
- Other: \_\_\_\_\_

**2. Describe any effort to bid for alternate item (service or product) that is not provided by a sole source that would meet this need:** The Division of Sewerage and Drainage purchased the equipment at the Surveillance Laboratory through competitive bids. The award was made to Perkin Elmer Instruments LLC. Perkin Elmer Instruments LLC is the sole manufacturer and distributor for the equipment and to have the equipment serviced by another supplier would cause the warranty from Perkin Elmer to be invalid.

**3. Describe efforts to determine/verify that the company is the sole source:** As stated above, Perkin Elmer is the sole representative to maintain the equipment located at the facility.

**4. Indicate how the price or fee structure was determined:** Informal quotation was received by the Division of Sewerage and Drainage.