

ORDINANCE ATTACHMENT

AC Template (for authorizing expenditures)

*AC lines increment by 10 (i.e. line 1 = 10, line 2 = 20, etc.)

**If AC has fewer than three lines please delete unnecessary rows; if more than 3 lines please insert rows.*

Ord Number
0278-2025

Type of AC Requested	Purchase Requisition (PR)#
ACPR	

This is a Directors Office contract - 4-way split. Is it possible to have this set up as 1 line using the Distributed Amounts?

Line # of AC	Procurement Category	Dept	Div	Obj Class	Main Acct	Fund	Subfund	Program	Sect 3	Sect 4	Sect 5	Project ID	Optional Field	Planning Area	Amount
10	N/A	60	6001	02	62030	6300	000000	DU001	600109	N/A	N/A	N/A	N/A	N/A	\$16,073.50
20	N/A	60	6001	02	62030	6000	000000	DU001	600109	N/A	N/A	N/A	N/A	N/A	\$102,238.00
30	N/A	60	6001	02	62030	6100	000000	DU001	600109	N/A	N/A	N/A	N/A	N/A	\$114,622.50
40	N/A	60	6001	02	62030	6200	000000	DU001	600109	N/A	N/A	N/A	N/A	N/A	\$30,566.00

\$263,500.00

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Template for Authorizing Appropriation

If fewer than three lines are needed please delete rows

If more than 3 lines are needed please insert rows.

Ord Number

[illegible]

ORDINANCE ATTACHMENT

Template To Authorize Transfer Between Different Funds

If fewer than three lines are needed please delete rows

If more than 3 lines are needed lease insert rows.

Ord Number

TRANSFER FROM

[illegible]**TRANSFER TO:**[illegible]

ORDINANCE ATTACHMENT

Template To Authorize Transfer Between Projects or Subfunds WITHIN the Same Fund

If fewer than three lines are needed please delete rows

If more than 3 lines are needed lease insert rows.

Ord	Number

Transfer From:[illegible]

Transfer To:

[illegible]