



MEMORANDUM

TO: Director Kate Pishotti, Department of Public Safety
FROM: Acting Fire Chief James Sancin, Division of Fire
SUBJECT: Firefighter Timothy Gribble Vacation Leave
26-01
DATE: February 19, 2026

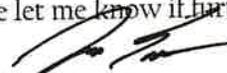
I am respectfully requesting your consideration to pay Firefighter Timothy Gribble G083 for 115.532 hours of unused vacation time.

Firefighter Gribble returned from an 18-month federal military activation on February 2, 2026. During his deployment, FF Gribble's vacation bank exceeded the maximum hours allowable (552) by 115.532 hours, consequently, the overage of vacation hours will be forfeited by the member on February 28th. While FF Gribble has used as much of the vacation hours as he can since his return, the number of surplus hours makes it impossible for him to use all the vacation hours by the February 28th deadline. We are requesting your permission to pay FF Gribble for the hours 115.532.

Below is a summary of the request:

Date Activated:	August 1, 2024
Date Returned to duty:	February 2, 2026
Unused vacation hours (as of 2/28/26):	667.532
(**accrued at 6.769 hrs. per pay period)	
Maximum vacation hours allowed:	552.000
Difference in hours:	115.532

Please let me know if further information/clarification is needed and thank you for your consideration.


A/O James Sancin s031

FCO/bfs26

Approved


Kate Pishotti 2/20/26

