

ORDINANCE ATTACHMENT

AC Template (for authorizing expenditures)

*AC lines increment by 10 (i.e. line 1 = 10, line 2 = 20, etc.)

*If AC has fewer than three lines please delete unnecessary rows; if more than 3 lines please insert rows.

| Type of AC Requested | Purchase Requisition (PR)# |
|----------------------|----------------------------|
| ACPR | n/a |

| Line # of AC | Div | Obj Class | Main Acct | Fund | Subfund | Program | Procurement Category | Project ID | Sect 3 | Sect 4 | Sect 5 | Optional Field | Planning Area | Amount |
|--------------|------|-----------|-----------|------|---------|---------|----------------------|------------|--------|--------|--------|----------------|---------------|-----------|
| 10 | 3004 | 02 | 62011 | 1000 | 100010 | DS006 | Janitorial Supplies | n/a | 300406 | n/a | n/a | n/a | n/a | \$ 56,000 |