

\*AC lines increment by 10 (i.e. line 1 = 10, line 2 = 20, etc.)

*\*If AC has fewer than three lines please delete unnecessary rows; if more than 3 lines please insert rows*

## **Ordinance Attachment - AC Template (Expenditure Authorization)**

|                  |
|------------------|
| Ord Number       |
| <b>3141-2025</b> |

|                          |                                  |
|--------------------------|----------------------------------|
| Type: ACDI,<br>ACPO,ACPR | Purchase<br>Requisition<br>(PR)# |
| ACPO                     | N/A                              |

**This is a Directors Office contract - 4-way split. Is it possible to have this set up as 1 line using the Distributed Amounts?**

| Line # of AC | Project ID | Procurement Category | Dept | Div. | Ob. Class | Main Acct | Fund | Subfund | Program | Sect 3 | Sect 4 | Sect 5 | Optional Field | Planning Area | Amount               | Project Name |
|--------------|------------|----------------------|------|------|-----------|-----------|------|---------|---------|--------|--------|--------|----------------|---------------|----------------------|--------------|
| 10           |            |                      | 60   | 6001 | 03        | 63050     | 6000 | 000000  | DU001   | 600109 |        |        |                |               | \$ 38,800.00         |              |
| 20           |            |                      | 60   | 6001 | 03        | 63050     | 6100 | 000000  | DU001   | 600109 |        |        |                |               | \$ 43,500.00         |              |
| 30           |            |                      | 60   | 6001 | 03        | 63050     | 6200 | 000000  | DU001   | 600109 |        |        |                |               | \$ 11,600.00         |              |
| 40           |            |                      | 60   | 6001 | 03        | 63050     | 6300 | 000000  | DU001   | 600109 |        |        |                |               | \$ 6,100.00          |              |
|              |            |                      |      |      |           |           |      |         |         |        |        |        |                |               | <b>\$ 100,000.00</b> |              |