*AC lines increment by 10 (i.e. line 1 = 10, line 2 = 20, etc.)

*If AC has fewer than three lines please delete unnecessary rows; if more than 3 lines please insert rows

Ordinance Attachment - AC Template (Expenditure Authorization)

Ord Number

Type: ACDI, ACPO,ACPR	Purchase Requisition (PR)#

Line # of AC	Project ID	Procurement Category	Dept	Div.	Ob. Class	Main Acct	Fund	Subfund	Program	Sect 3	Sect 4	Sect 5	Header	Optional Field	Planning Area	Amount	Project Name

$ - Total Spend

If fewer than three lines please delete unnecessary rows; if more than 3 lines please insert rows

Ordinance Attachment -- Authorize Appropriation

Ord Number

Line #	Dept	Div.	Ob. Class	Main Acct	Fund	Subfund	Program	Sect 3	Sect 4	Sect 5	Header	Optional	Project ID	Amount
														$ -

If fewer than three lines please delete unnecessary rows; if more than 3 lines please insert rows

Ordinance Attachment
Template to Authorize Transfer Between Projects or Subfinds BETWEEN different Funds

Ord Number
1915-2022

TRANSFER FROM (10/69101)

Line # of AC	Dept	Div.	Ob. Class	Main Acct	Fund	Subfund	Program	Sect 3	Sect 4	Sect 5	Project ID	Header	Optional Field	Amount	Project Name
10	45	4501	10	69101	1000	100010	FN005	N/A	N/A	N/A	N/A	N/A	N/A	$ 150,000.00	N/A
													Transfer OUT	$ **150,000.00**	

TRANSFER TO (80/49001)

Line # of AC	Dept	Div.	Ob. Class	Main Acct	Fund	Subfund	Program	Sect 3	Sect 4	Sect 5	Project ID	Header	Optional Field	Amount	Project Name
10	45	4550	80	49001	2260	226002	CW001	N/A	N/A	N/A	N/A	N/A	N/A	$ 150,000.00	N/A
													Transfer IN	$ **150,000.00**	