

**2017 – 2019 Construction Administration / Inspection Services – Mod #6**  
**Valleyview Drive Area Water Line Improvements, C.I.P. No. 690236-100095**  
**Henderson Road Booster Station Upgrades, C.I.P. No. 690473-100006**  
**HCWP Sludge Removal – Lagoon 2 (2019), C.I.P. No. 690559-100001**

**Information to be included in all Legislation Modifying a Contract:**

1. **The names, contract compliance no. & expiration date, location by City/State and status of all companies (NPO, MAJ, MBE, FBE, HL1, AS1, or MBR) submitting a competitive bid or submitting an RFP or RFSQ.**

<b><u>Name</u></b>	<b><u>C.C. No.-Exp. Date</u></b>	<b><u>DAX #</u></b>	<b><u>City/State</u></b>	<b><u>Status</u></b>
PRIME AE Group, Inc.	26-0546656 – 9/21/19	2102	Columbus, OH	MBE
DLZ Ohio, Inc.	31-1268980 – 1/2/21	4939	Columbus, OH	MBR
Stantec Consulting Services	11-2167170 – 9/7/19	0462	Columbus, OH	MAJ
CTL Engineering, Inc.	31-0680767 – 8/1/20	4209	Columbus, OH	ASN

2. **What type of bidding process was used (ITB, RFP, RFSQ, Competitive Bid).**

Requests for Proposals (RFP's) were opened on November 4, 2016.

3. **List the ranking and order of all bidders.**

1. DLZ Ohio, Inc.
2. Stantec Consulting Services, Inc.
3. PRIME AE Group, Inc.
4. CTL Engineering, Inc.

\*There was no specific ranking of bidders as all four firms that submitted will be awarded contracts. There was no "Evaluation Report" prepared for this contract.

4. **Complete address, contact name, phone number, e-mail address, and contract number(s) for the successful bidder only.**

PRIME AE Group, Inc.  
8415 Pulsar Place, Suite 300, Columbus, OH 43240  
Reggie Hood, P.E., (614) 839-0250, [rhood@primeeng.com](mailto:rhood@primeeng.com)  
Orig: PO060735 & PO060753, Mod #1: PO078653, Mod #2: PO086718, Mod #3: PO119667, Mod #4: PO133212, Mod #5: PO135465

5. **A full description of all work to be performed including a full description of work to be performed during any known phasing of the contract. The planning area should also be listed as well as any street or neighborhood names.**

The work includes furnishing Construction Administration / Inspection services for the 2017 – 2019 fiscal years for Division of Sewerage and Drainage, Division of Water, Division of Power, and the Department of Finance and Management projects.

The work includes full-time or part-time services including resident project inspection for any specific project identified. In general, the consultant will respond to the contractor's requests for information, respond to inquiries regarding the interpretation of the contract documents, review contractors' claims for additional services and costs, review quality or materials/equipment substitutions and provide

## ORD #0878-2019

recommendations to the City, coordinate project submittals, schedule and chair progress meetings, and other services as directed by the City.

The original agreement included services for two Division of Water projects: General Construction and Acton Road Area Water Line Improvements.

Modification No. 1 included services for two Division of Power projects: Southeast Lions Park Underground Street Lighting Improvements and Livingston Avenue Underground Street Lighting Improvements.

Modification No. 2 included services for the Division of Power's McCutcheon Road Street Lighting Improvements project.

Modification No. 3 included services for the Division Water's Arcadia Avenue Area Water Line Improvements and 910 Dublin Road – Shower Room Renovations Projects.

Modification No. 4 included services for the Division of Power's Milo Grogan Standard, Milo Grogan Decorative, and Third Avenue Decorative Street Lighting Improvements Project.

Modification No. 5 included services for the Division of Power's Valleyview Street Lighting Improvements Project.

Modification No. 6 (current) includes services for three Division of Water projects: Valleyview Drive Area Water Line Improvements, Henderson Road Booster Station Upgrades, and Hap Cremean Water Plant (HCWP) Sludge Removal – Lagoon 2 (2019).

Community Planning Areas:

Valleyview Drive Area Water Line Improvements = 53 – Greater Hilltop

Henderson Road Booster Station Upgrades = 99 - Citywide

HCWP Sludge Removal – Lagoon 2 (2019) = 99 - Citywide

\*Future modifications are anticipated, but unknown at this time.

### 6. **An updated contract timeline to contract completion.**

A. The original agreement allowed for a total term of how many years? 3 years (2017 through 2019)

B. Which year of the total term is this modification for? Year 3 of the 3 year term.

C. The specific duration of services on each project are negotiated between the contracting agency and the consultant.

The Valleyview Drive Area Water Line Improvements Project has a 365 calendar day construction duration.

Construction of the Henderson Road Booster Station Upgrades project is expected to be completed in November 2019.

The HCWP Sludge Removal – Lagoon 2 (2019) project requires final completion within 210 calendar days of the Notice to Proceed date.

**ORD #0878-2019**

**7. A narrative discussing the economic impact or economic advantages of the project; community outreach or input in the development of the project; and any environmental factors or advantages of the project.**

The Division of Water does not have the personnel available to perform all of the duties necessary to administer and inspect construction of said projects; PRIME AE Group, Inc. will perform the services.

The goal of the Valleyview Drive Area Water Line Improvements project is to replace or rehabilitate existing 6-inch and 8-inch water lines that have a high break frequency, which will improve water service, decrease burden on water maintenance operations, and reduce water loss. The Neighborhood Liaison has been contacted and informed of this project.

The Henderson Road booster station is over 50 years old and many components have reached the end of their service life. This booster station serves the Henderson Pressure District (Northwest portion of the City). The booster station will be renovated and improvements will include: changing out the pumps, motors, valves and electrical equipment, new roof and an electrical room addition.

The HCWP Sludge Removal – Lagoon 2 (2019) project will provide for the physical removal of sludge from Lagoon 2 at the Hap Cremean Water Plant. The removal of sludge from lagoon 2 will provide additional storage for emergency situations due to loss of pumping capabilities and for maintenance shutdown of the pumping equipment. Additional storage space will allow decantation of the sludge and significantly increase the useful life of the lagoon. Proper maintenance can also be performed on the sludge pumping equipment, increasing its life and efficiency.

**8. A description of any and all modifications to date including the amounts of each modification and the Contract Number associated with any modification to date. (List each modification separately.)**

Modification No. 1:

PO078653

Ord# 1747-2017

Southeast Lions Park Underground SL Imp's - \$22,585.90

Livingston Avenue Underground SL Imp's - \$43,391.27

Modification No. 2:

PO086718

Ord# 2170-2017

McCutcheon Road Street Lighting Improvements - \$32,806.63

Modification No. 3:

PO119667

Ord# 1172-2018

Arcadia Avenue Area Water Line Improvements - \$474,997.97

910 Dublin Road – Shower Room Renovations - \$60,000.00

Modification No. 4:

PO133212

Ord# 1844-2018

Milo Grogan and Third Avenue Street Lighting Improvements - \$69,795.89

**ORD #0878-2019**

Modification No. 5:  
PO135465  
Ord #1970-2018  
Valleyview Street Lighting Improvements - \$60,888.21

Modification No. 6 (current):  
Ord #0878-2019  
Valleyview Drive Area Water Line Improvements - \$438,822.75  
Henderson Road Booster Station Upgrades - \$218,034.87  
HCWP Sludge Removal – Lagoon 2 (2019) - \$195,000.00

**9. A full description of the work to be performed as part of the proposed contract modification. (Indicating the work to be a logical extension of the contract is not sufficient explanation.)**

The work includes furnishing Construction Administration and Inspection Services for three Division of Water projects: Valleyview Drive Area Water Line Improvements, Henderson Road Booster Station Upgrades, and HCWP Sludge Removal – Lagoon 2 (2019).

**10. If the contract modification was not anticipated and explained in the original contract legislation a full explanation as to the reasons the work could not have been anticipated is required. (Changed or field conditions is not sufficient explanation. Describe in full the changed conditions that require modification of the contract scope and amount.)**

This is a three-year agreement for fiscal years 2017-2019 and modifications were anticipated and explained in the original legislation under Ordinance No. 0838-2017, in Modification No. 1 under Ordinance No. 1747-2017, in Modification No. 2 under Ordinance No. 2170-2017, in Modification No. 3 under Ordinance No. 1172-2018, in Modification No. 4 under Ordinance No. 1844-2018, and in Modification No. 5 under Ordinance No. 1970-2018.

**11. An explanation of why the work to be performed as part of the contract modification cannot be bid out. (Indicating the work to be a logical extension of the contract is not sufficient explanation.)**

Terms under the original Request for Proposal (RFP) indicated three firms were to provide Construction Administration and Inspection Services for projects in 2017, 2018, and 2019. The procurement process for selecting PRIME AE Group, Inc. was explained in Ordinance No. 0838-2017.

**12. A cost summary to include the original contract amount, the cost of each modification to date (list each modification separately), the cost of the modification being requested in the legislation, the estimated cost of any future known modifications and a total estimate of the contract cost.**

Original Agreement Amount:	\$ 547,217.50	(PO060735 & PO060753)
Modification 1:	\$ 65,977.17	(PO078653)
Modification 2:	\$ 32,806.63	(PO086718)
Modification 3:	\$ 534,997.97	(PO119667)
Modification 4:	\$ 69,795.89	(PO133212)
Modification 5:	\$ 60,888.21	(PO135465)
<u>Modification 6 (current):</u>	<u>\$ 851,857.62</u>	
Total (Orig. + Mods. 1 - 6)	\$2,163,540.99	

**13. An explanation of how the cost of the modification was determined.**

Cost proposals were provided by PRIME AE Group, Inc., reviewed by the Division of Water, and deemed acceptable.