

**CITY OF COLUMBUS
BID WAIVER INFORMATION FORM**

TO ACCOMPANY LEGISLATION WHICH WAIVES ANY PROVISIONS OF COLUMBUS CITY CODES CHAPTER 329
(PLEASE LIMIT YOUR RESPONSE TO THIS SHEET)

1. Reasons for waiving City Code bid procedure:

- emergency breakdown causing unplanned need
- item to be purchased is of a perishable nature
- need to extend an existing contract
- there is not enough time to obtain formal bids to satisfy need
- non-price error on either the bidder's or the City's part in the bid proposal
- a new law or regulation requires immediate compliance
- other _____

2. Detailed explanation of reason (must be completed by division):

The original contract for this project was between Dominion Homes, Inc. and EMH&T (the Consultant) for the purpose of meeting the infrastructure improvement obligations associated with the Cosgray-Britton Connector (Hayden Run Phase 2) under the Memorandum of Understanding dated November 22, 2004. The remaining obligation for the design of the Cosgray-Britton Connector (Hayden Run Phase 2) will be the responsibility of the City of Columbus who will directly contract with EMH&T (the Consultant) to streamline the design process. The City is not using the competitive evaluation process because the Consultant has already completed a full preliminary engineering study and line grade and typical design submission. Contracting directly with the Consultant will be the most cost effective way to complete the design while meeting the projects timeline.

3. Informal procedure used:

- telephone quotations
- written quotations
- negotiations

4. Informal bids received and prices for each:

5. If lowest bid was not accepted, explain criteria for award:

One proposal was submitted for the Hayden Run Phase 2 project design, based upon a continuation of the existing design agreement between the Consultant and Dominion Homes, Inc.

ORDINANCE #: 2598-2012

APPROVED BY: Authorized Approval on Corresponding Legislative File

DATE:
