
**CITY OF COLUMBUS - BID WAIVER INFORMATION FORM
TO ACCOMPANY LEGISLATION WHICH WAIVES ANY PROVISIONS OF
COLUMBUS CITY CODES CHAPTER 329
(PLEASE LIMIT YOUR RESPONSE TO THIS SHEET)**

1. In accordance with section 329.27 of the Columbus City Code, City Council may determine that the City's best interest is served by waiving the City Code Formal Bid procedures for the following reason(s): (Note that these reasons are all based on time. Currently, formal bid average completion time is 160 calendar days.)

- An unanticipated breakdown created an unplanned, emergency need.
- The item to be purchased is of a perishable nature, the price or availability will perish before the formal bid process can be completed.
- Need to extend an existing contract for one year or more where no provision for extension was included in the original bid/contract.
- Need to increase a contract for additional supplies/services, although the original contract obligations have been fulfilled.
- A new law or regulation requires immediate compliance; there is insufficient time to accomplish formal competitive bidding and satisfy the needs in order to comply.
- Other: There is not enough time to obtain formally advertised, competitive sealed bids to satisfy the needs because: Formal Bids were solicited on RFQ032337 and bids were unsealed on 4/3/2026. One vendor thought that they had submitted their bid document through Vendor Services but it did not come through to the City. Another vendor had submitted their bid proposal via an email, which was opened after the bid was unsealed. It was reviewed and determined to be an acceptable bid. There is not enough time to rebid this contract as we must start in May having between 125-150 Police recruit candidates complete their physical and/or cardiovascular screenings in order to approve 50-60 candidates for the August 2026 Police Academy class.

2. Informal bid procedure used: Yes No Explain:

3. Informal bids received and prices for each:

4. If lowest bid was not accepted, Explain:

Ordinance No.: 1266-2026

Approved By: Authorized Approval on Corresponding Legislative File
