

**GRANT AGREEMENT
BETWEEN THE CITY OF COLUMBUS AND
HOMES ON THE HILL COMMUNITY DEVELOPMENT CORPORATION
HOTH HOUSING COUNSELING PROGRAM**

***APPROVED AS TO FORM BY THE CITY ATTORNEY'S OFFICE. ANY ALTERATIONS OF CONTRACT
LANGUAGE WILL RESULT IN REVOCATION OF CITY ATTORNEY APPROVAL***

This Grant Agreement ("**Agreement**") is made and entered into by and between the City of Columbus, Ohio (the "**City**") and **HOMES ON THE HILL COMMUNITY DEVELOPMENT CORPORATION** (the "**Grantee**" and together, the "**Parties**").

WHEREAS, Columbus City Council wants to support HOTH Housing Counseling Program; and

WHEREAS, the mission of Homes on the Hill CDC is to strengthen neighborhoods by providing quality affordable housing, advocacy, education, and supportive services to individuals and families of primarily low/moderate incomes; and

WHEREAS, the City desires to provide financial assistance for Homes on the Hill Community Development Corporation to achieve the above-mentioned goals; and

WHEREAS, City-granted funds using the General Fund will be used by Homes on the Hill Community Development Corporation to educate families with HUD certified housing counseling services combined with sound financial coaching. The program also provides access to emergency rental assistance or first-time home buyer down payment assistance programs. All participants receive on one-on-one HUD certified housing counseling and financial coaching that is a continuing relationship-based process, directed by the participant according to their goals, and centered on performance improvement rooted in setting tangible goals and behavior change; and

WHEREAS, this Grant Agreement is authorized pursuant to Ordinance No. **1838-2024**, passed on **June 24, 2024**,

NOW, THEREFORE, in consideration of the mutual promises as hereinafter set forth, the Parties agree as follows:

This Agreement sets forth the entire agreement between the Parties with respect to the subject matter hereof. Understandings, agreements, representations, or warranties not contained in this Agreement, or as written amendments hereto, shall not be binding on either party. Except as provided herein, no alteration of any terms or conditions of this Agreement shall be binding on either party without the written consent of both Parties. This Agreement is subject to the Ohio Public Records Act.

In consideration of the mutual covenants contained herein, the Parties hereto agree to the following:

10/25/2022

I. **SCOPE OF SERVICE**

Grantee hereby agrees to use grant funds solely for the scope of services in the manner set by this Agreement and its Exhibits. The details and the binding definition of these services are found in **Exhibit A** attached to this Agreement and hereby made a part of this Agreement.

II. **TIME OF AGREEMENT**

The term of this Agreement shall be from **July 1, 2024 to June 30, 2025**. This Agreement shall not automatically renew.

III. **COMPENSATION**

- A. City shall pay to Grantee a sum not to exceed the total of **\$100,000.00** as detailed on the Budget attached hereto as **Exhibit B**, and incorporated herein as if fully rewritten, for full and complete compensation for any and all services rendered or performed pursuant to this Agreement as set forth in the Conditions of Payment in Section IV.
- B. City shall not be obligated to compensate or reimburse Grantee for any expenses incurred for services rendered or performed pursuant to this Agreement unless such expenses were incurred during and limited so as not to exceed beyond the Time of this Agreement as set forth in Section II.

IV. **CONDITIONS OF PAYMENT**

Compensation as provided in this Agreement shall be paid by City to Grantee pursuant and subject to the following requirements and conditions:

- A. The total cost for services under this Agreement will not exceed **\$100,000.00**.
- B. **_____This grant is a reimbursement grant.** The City shall pay to the Grantee a sum not to exceed the total of **ONE HUNDRED THOUSAND AND 00/100 DOLLARS** as detailed on the Budget included as part of the **SCOPE OF SERVICES** in **Exhibit A**, and incorporated herein as if fully rewritten, for full and complete compensation, contingent upon satisfactory completion of any and all services rendered or performed pursuant to this Grant Agreement. Payment is to be made upon receipt of an invoice and receipt of performance reports as further described herein.

1. Per Exhibit C – Invoice Schedule
 - a. Payment 1 - 25% of the grant (\$25,000.00) reimbursed in October at the time of the 2024 Q3 report
 - b. Payment 2 – 25% of the grant (\$25,000.00) reimbursed in January at the time of the 2024 Q4 report
 - c. Payment 3 – 25% of the grant (\$25,000.00) reimbursed in April at the time of the 2025 Q1 report
 - d. Payment 4 - 25% of the grant (\$25,000.00) reimbursed in July at the time of the 2025 Q2 report
- C. If Grantee cannot provide documentation sufficient to cover all advanced funds, they are responsible for returning the undocumented funds by **July 31, 2025**.
- D. The Grantee agrees to provide the City with proper documentation as required by the City for eligible expenditures described in this Agreement.
- E. Any change to the payment schedule must be requested in writing and must be approved in writing by the City.
- F. Invoice Reports, Disbursement and Payroll Journals, and Program Activity Reports must be submitted on forms supplied by the City.
 1. The City, upon receipt of such reports, will bring any substandard performance to the attention of Grantee and request that it submit a corrective action plan.
 2. If a corrective action plan is approved by the City, such a plan shall be undertaken.
- G. In the event that any funds advanced or otherwise paid to Grantee under this or any other Agreement with the City exceed amount(s) to which the Grantee is/was entitled to receive under terms and conditions of the Grant(s), the City will have the right to withhold payments and/or otherwise to seek damages or recoupment.

V. **SUSPENSION OF FUNDS/TERMINATION**

- A. Suspension of Funds/Termination of Agreement for Cause. If, through any cause, the Grantee shall fail to fulfill in a timely and proper manner its obligations under this Agreement, or if the Grantee shall violate any of the covenants or stipulations of this Agreement, the City shall thereupon have the right to suspend payment(s) or recoup advancement of funds

(whichever is applicable) and/or terminate this Agreement by giving written notice to the Grantee and specifying the effective date of such action. In such event, all finished or unfinished documents, data studies, surveys, drawings, maps, models, photographs, and reports prepared by the Grantee under this Agreement shall, at the option of City, become property of the City and the Grantee shall be entitled to receive just and equitable compensation for any work satisfactorily completed hereunder.

Notwithstanding the above, the Grantee shall not be relieved of liability to the City for damages sustained by the City by virtue of any breach of the Agreement by the Grantee, and then City may withhold payment(s) to the Grantee, or recoup advancement of funds from the Grantee (whichever is applicable) for the purpose of compensation until such time as the exact amount of damages due to the City from Grantee is determined.

- B. Termination for Convenience of City. The City may terminate this Agreement at any time by giving at least thirty (30) days notice in writing. The Grantee is entitled to compensation under the terms of this Agreement for services rendered up to the date of termination or reduction. If funding was advanced, the City shall determine how much of the advancement shall be returned to the City.
- C. Termination Closeout Reports. Grantee agrees to submit to the City an Agreement closeout report, final invoice, and/or settlement payment(s) not later than thirty (30) days following the termination of this Agreement, notwithstanding cause, unless a different date is specified elsewhere in the Agreement.
- D. All remittances to the City shall be done via ACH.

VI. SEVERABILITY

The provisions of this Agreement are severable and in the event that one or more of the provisions are found to be inconsistent with legal requirements upon any party, and therefore unenforceable, the remaining provisions shall remain in full force and effect.

VII. EQUAL OPPORTUNITY CLAUSE

Grantee agrees to abide by all of the terms, conditions and requirements set forth in Columbus City Codes Title 39, Diversity and Inclusion Code. Failure or refusal of a Grantee or any Subcontractor to comply with the provisions of Title 39 may result in cancellation of this Agreement.

VIII. CITY AND OTHER TAXES

- A. Grantee hereby further agrees to withhold and pay all city income taxes due or payable under the provisions of Chapter 362, Columbus City Codes, for wages, salaries, and commissions paid to its employees and further agrees that any of its subcontractors shall be required to agree to withhold and pay any such city income taxes due under said chapter for services performed under this Agreement.
- B. If it has been determined by the Columbus Income Tax Division that Grantee, or any of its subcontractors, owes City income taxes, the Grantee agrees that the City may withhold the amount due to the City from any amount due to the Grantee for services performed under this Agreement, notwithstanding Section IV. If funding was advanced, the Grantee is responsible for payment to the City within ten business days of notice from the City to the Grantee. If payment has not been made, the City may terminate the Agreement for convenience.

IX. RECORDS

- A. Grantee shall maintain accounts and records, including personnel, client, property, and financial records, adequate to identify and account for all costs pertaining to the Agreement and such other records as may be deemed necessary by the City.
- B. During the period covered by this Agreement and until the expiration of five years after final payment under this Agreement, the Grantee agrees to provide to the City, at no cost to the City, and its duly authorized representatives or any person, agency, or instrumentality providing financial support to the work undertaken hereunder, with access to and the right to examine any books, documents, papers, and records of the Grantee involving transactions related to this Agreement.

X. AUDITS AND INSPECTIONS

The City may conduct a full audit of all transactions involving this Agreement on an annual basis or upon termination of this Agreement. In the event that the final audit reveals that the Grantee owes the City funds, the Grantee shall reimburse the City within ninety (90) days following the final determination on the audit.

XI. WAGE THEFT AND ENFORCEMENT COMMISSION

Grantee agrees to abide by all of the terms, conditions and requirements set forth in Columbus City Codes Chapter 377, Wage Theft Prevention and Enforcement,

which chapter is incorporated herein by reference, if applicable.

XII. CHANGES

This Agreement constitutes the entire Agreement between the Parties, and any changes or modifications to this Agreement shall be made and agreed to in writing, including as necessary, with City Council approval.

XIII. PARTIES

As an organization incorporated under the laws of the State of Ohio, Grantee's Board has ultimate fiscal, policy, and administrative responsibility for Grantee programs and staff actions. In all cases the City will look to the Grantee Board as the ultimate authority and responsible party.

XIV. COMPLIANCE WITH LAWS

The Grantee agrees to comply with all applicable federal, state, and local laws in the conduct of the work hereunder. The Grantee accepts full responsibility for payment of all taxes; including, without limitation, unemployment compensation insurance premiums, all income tax deductions, social security deductions, and any and all other taxes or payroll deductions required for all employees engaged by the Grantee in the performance of the work authorized by this Agreement. The City shall not be liable for any taxes under this Agreement. When required by the City, the Grantee shall furnish one (1) copy of its Workers' Compensation Insurance Certificate.

XV. FINAL AUTHORITY

All powers not explicitly vested in the Grantee by the terms of this Agreement remain with the City.

XVI. SPECIAL PROVISIONS

- A. One-Time Funding. Grantee is hereby informed that funding by the City for a one-time period in no way creates an obligation to continue or increase funding.
- B. Corrective Action. Significant problems identified by City staff during the term of this Agreement will be communicated to Grantee by letter with instructions and deadline (30 days maximum) for accomplishing corrective action. Failure to correct the situation within the time period may result in termination of this Agreement.

- C. Indemnity. Grantee agrees to indemnify, hold harmless and defend the City of Columbus, and all of the officers, agents and employees of said City, from and against all liability, judgment or claims for bodily injuries to or death of, any and all persons (including Grantee's employees) or damage to property caused by, or purportedly caused by Grantee, its agents or employees' use of, or occupancy, or operations upon the demise of other assigned premises, or Grantee activities anywhere in connection with the operations permitted under this Agreement. Each party hereto shall give to the other prompt and timely written notice of any claim made or suit instituted coming to its knowledge which may in any way, directly or indirectly, contingently or otherwise, affect either, and both have the right to participate in the defense of same to the extent of its own interest. Approval of policies by the City shall in no way affect or change the terms and conditions of this Indemnity Agreement.
- D. Public Relations. Any information given to the public by the Grantee (whether by news release, interview, brochure or other means) on a program activity funded in part or fully by the City must identify the City as a sponsor of the program.
- E. City of Columbus Identification. All buildings, offices, facilities, stationary and any means used by the Grantee to fulfill its obligations under this Agreement shall identify City as a sponsor of the activity or services under said Agreement in a manner to be designated by City, where such is not in conflict with any legal restriction or impediments upon Grantee in connection herewith.
- F. Prohibition Against Political Activity. The Grantee shall not use any funds provided under the Agreement for publicity or propaganda purposes designed to support or defeat legislation pending before any legislative body.
- G. Drug-Free Workplace Policy. Grantee shall have in place a drug-free workplace policy.
- H. Reporting. Grantee agrees to submit to the City reports on forms to be supplied by the City as may be required by the City to provide information deemed necessary by the City.

XVII. CAMPAIGN CONTRIBUTIONS

Grantee hereby certifies the following: that it is familiar with Ohio Revised Code ("O.R.C.") Section 3517.13; that it is in full compliance with Divisions (I) and (J) of that Section; that it is eligible for this Agreement under the law and will remain in

compliance with O.R.C. Section 3517.13 for the duration of this Agreement and for one year thereafter.

XVIII. CITY'S AGREEMENT ADMINISTRATOR AND AGREEMENT ADMINISTRATION

Charmaine Chambers, Legislative Analyst, will manage the Agreement on behalf of the City and will be the principal point of contact for the City concerning the Grantee's performance under this Agreement.

Any notice or demand or other communication required or permitted to be given under this Agreement or applicable law shall only be effective if it is in writing, properly addressed, and either delivered in person, or by a recognized courier service, or deposited with the United States Postal Services as first-class certified mail, postage prepaid and return receipt requested, to the Parties at the following addresses:

(Print or Type names and addresses of City and Grantee contact persons below.)

CITY OF COLUMBUS

Charmaine Chambers
Legislative Analyst
Columbus City Council
90 W. Broad St.
Columbus, OH 43215
614-645-6553
CDChambers@columbus.gov

GRANTEE

Stephen Torsell
Executive Director
3659 Soldano Blvd
Columbus, OH 43228
614-275-4663
executivedirector@hoth-cdc.org

XIX. Attachments

Exhibit A – Scope of Services

Exhibit B – Budget

Exhibit C – Reporting and Invoicing Schedule

Exhibit D – Legislation

[signatures on following page]

IN WITNESS WHEREOF, the parties have executed this Agreement as of the day and year written below.

EXHIBITS A AND B MUST BE ATTACHED HERETO.

CITY OF COLUMBUS

Andrea Blevins

7/17/2024

Andrea Blevins, City Clerk
Columbus City Council

Date

GRANTEE

Stephen V. Torsell *7/17/24*

Signature

Date

Stephen V. Torsell Ex. Dir.

Printed Name and Title

Federal ID Number: *311-347-9993*

SIGNATURE AFFIDAVIT

(Must be completed when the individual signing the Agreement is NOT an officer or Member of the Company.)

STATE OF: _____

COUNTY OF: _____

_____, being duly sworn, deposes and says that
(Affiant **)

he/she is _____ of _____, a Corporation, LLC, or LLP organized and
(Title) (Company Name)

existing under and by virtue of the laws of the State of _____, and having its principal
office at _____

City, State, Zip Code

Affiant** further says that he/she is familiar with the records, minute books and by-laws of

(Company Name)

Affiant further says that _____ is _____
(Name of Person Signing Agreement) (Title)

Of the Company and is duly authorized to sign the Agreement for : _____

For said Company by virtue of _____

(State whether the provision of by-laws or a resolution of the Board of Directors. If resolution, give date of adoption.)

Signature of Affiant**

**** AFFIANT MUST BE AN OFFICER OR MEMBER AND SOMEONE OTHER THAN THE INDIVIDUAL SIGNING THE AGREEMENT****

Sworn to before me and subscribed in my presence this _____ day of _____
_____20____

Notary Public

My Commission Expires: _____

10/25/2022

Exhibit A & B – Scope of Work & Budget

City Council Funding Request Form Submission

Organization and Contact Information	
Requesting Agency:	Homes On the Hill Community Development Corporation
What is your agency's mission statement?	The mission of Homes on the Hill CDC is to strengthen neighborhoods by providing quality affordable housing, advocacy, education, and supportive services to individuals and families of primarily low/moderate incomes.
Title of program or initiative for which you are seeking funding:	HOTH Housing Counseling Program
Requested Amount:	100,000
Can funding be provided on a reimbursement basis?	Yes
If no, please include an explanation for the need to provide upfront funding:	
What is the beginning date during which funding would support your program?	07/01/2024

What is the end date during which funding would support your program?	06/30/2025
Agency/Program Contact Name:	Stephen Torsell
Email:	executivedirector@hoth-cdc.org
Phone:	614-275-4663
Vendor Services ID (if known):	005144
Funding Request Detail	
Please provide a brief description of the program/initiative, targeted constituencies, intended outcomes, deliverables, and measurements of success, in numerical terms where applicable.	<p>The HOTH Housing Counseling program educates families with HUD certified housing counseling services combined with sound financial coaching. The program also provides access to emergency rental assistance or first-time home buyer down payment assistance programs. All participants receive on one-on-one HUD certified housing counseling and financial coaching that is a continuing relationship-based process, directed by the participant according to their goals, and centered on performance improvement rooted in setting tangible goals and behavior change. Participants learn to make confident financial decisions, set their own financial goals, increase savings, increase credit scores, lower debt, and maintain a sustainable household budget. To promote these behaviors, our housing counselors meet with each program participant one-on-one or virtually if more convenient for the participant. Each participant reviews a copy of their credit report or rental history, completes a household budget including a savings plan, sets their own financial goals, and designs a financial action plan. Each session lasts between 1-2 hours. Follow up is continued until each family meets their financial or housing stability goal. The HOTH Housing Counseling</p>

	<p>Program is open to anyone in the City of Columbus and Franklin County. Historically over 70% of the families we serve make below 80% AMI. The west side Hilltop neighborhood is a secondary targeted neighborhood for this program. Our office is located in the Hilltop neighborhood of Columbus, which has one of the highest poverty levels in Franklin County, with 42% of Hilltop residents living below the Federal Poverty Line and 37% of Hilltop residents receiving SNAP benefits according to the 2020 Envision Hilltop Community Plan. HOTH projects to serve 750 households during HUD FY24. 500 families will discuss their housing situation with a HOTH HUD certified housing counselor and develop a sustainable household budget through the provision of financial capabilities coaching. The 500 total families will reach one or more of the below specific outcomes that will improve their lives and stabilize their housing situation: 300 families after speaking with a HOTH HUD certified housing counselor will: increase their discretionary income; decrease their debt load; increase their savings; increase their credit score; gain access to financial services; purchase their first home; save their home from foreclosure; find safe and affordable rental housing; prevent an eviction; or gain access to non-housing public resources (e.g. social service programs, legal services, public benefits such as Social Security or Medicaid, etc.). The outcomes that these 300 families will achieve include but are not limited to: 50 families will gain access to resources to help them improve their housing situation (e.g. down payment assistance, rental assistance, utility assistance, etc.) after meeting with a HOTH HUD certified housing counselor. 25 families will speak with a HOTH HUD certified housing counselor and improve their rental situation & living conditions. 50 families will speak with a HOTH HUD certified housing counselor and purchase their first</p>
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	home. 25 families will speak with a HOTH HUD certified housing counselor and save their home from foreclosure.
Does this initiative supplement an existing city service of program?	No
If yes, which program(s)?	
Please list all organizations that will collaborate on the execution of the program or initiative, as well as their respective roles:	HOTH collaborates with various organizations for outreach and marketing of our program. In 2024 HOTH will continue to collaborate with The Lower Lights Child Enrichment Center and Franklinton Development Association. Both organizations refer families to the HOTH Housing Counseling Program. HOTH HUD certified housing counselors also deliver various educational presentations to families enrolled in financial literacy programs with these organizations. HOTH also receives direct referrals from the following organizations: OHFA, COCLT, Convergence Columbus / Bloom614.org, Jordan's Crossing, Gladden Community House, and Life Care Alliance.
Program Budget	
Requested City Contribution:	100,000
Program Income (i.e. if your organization generates revenue that would support the program)	0
Other Sources (please including amounts)	None
Total	100,000

Personnel (please including amounts)	Assistant Director-12,350, Housing Counseller-39,208, Program Assistance-10,140, Housing resource Specialist-1,170, Accountant-3,000, Executive Director-2,860. Payroll taxes and Benfiits- 8,095
Personnel Total	76,823
Supplies (please including amounts)	Office Supplies-200
Supplies Total	200
Professional Services (please including amounts)	0
Professional Services Total	0
Other (please including amounts)	Training and Travel-1,900, Rent Utilites and Maintenance-5,648, Postage-549, Professional Liability insurance-2,130, Credit Report Fees-12,000, Community Event Fees- 750
Other Total	22977
Total Expenditures	100,000

Exhibit C – Grant Reporting and Invoicing Schedule

Invoicing Schedule: Reimbursable funding

- Payment 1 – 25% of the grant (\$25,000.00) reimbursed in October at the time of the 2024 Q3 report
- Payment 2 – 25% of the grant (\$25,000.00) reimbursed in January at the time of the 2024 Q4 report
- Payment 3 – 25% of the grant (\$25,000.00) reimbursed in April at the time of the 2025 Q1 report
- Payment 4 – 25% of the grant (\$25,000.00) reimbursed in July at the time of the 2025 Q2 report

The invoice must include the following:

- On agency letterhead
- Invoice number
- Invoice date
- Remit address
- Description of item(s) you are invoicing
- Amount of item(s)
- Total amount due

Reporting Schedule

- 2024 Q1: January-March 2024, due by April 30, 2024
- 2024 Q2: April-June 2024, due by July 31, 2024
- 2024 Q3: July-September 2024, due by October 31, 2024
- 2024 Q4: October-December 2024, due by January 31, 2025
- If necessary, and the term of the grant expands past 2024, please use the same dates as the 2024 reporting schedule

Required Reporting Materials

- Summary of program accomplishments during the reporting quarter and how the City Council's funding supported the program (including statistics)
- Summary of expenditures (personnel, materials & supplies, purchased services, other) for the reporting quarter and the life of the grant.
- Copy of expenditures, invoices, and receipts
- Any additional information the grantee wants to provide (photos, videos, program demographics, etc.)

Site Visit

- City Council may conduct a site visit to observe the program/initiative
- Work with the Fiscal & Grants Administrator for City Council to schedule a visit

Final Report

- Grantee must submit a final report summarizing the program.
- Include program accomplishments throughout the grant.
- Illustrate how the City Council's funding supported the program (including statistics) and

- An overall financial summary.



City of Columbus

Legislation Report

Office of City Clerk
90 West Broad Street
Columbus OH 43215-9015
columbuscitycouncil.org

File Number: 1838-2024

Emergency

File ID: 1838-2024

Type: Ordinance

Status: Passed

Version: 1

***Committee:** Neighborhoods, Recreation, & Parks Committee

File Name: Homes on the Hill Housing Counseling Program

File Created: 06/17/2024

Final Action: 06/26/2024

Auditor Cert #: ACPO01073
8

Auditor: When assigned an Auditor Certificate Number I , the City Auditor, hereby certify that there is in the treasury, or anticipate to come into the treasury, and not appropriated for any other purpose, the amount of money specified hereon, to pay the within Ordinance.

Contact Name/No.: 5-5590

Floor Action (Clerk's Office Only)

Mayor's Action

Council Action

Mayor

Date

Date Passed/ Adopted

President of Council

Veto

Date

City Clerk

Title: To authorize the City Clerk to enter into a grant agreement with Homes On the Hill Community Development Corporation in support of their Housing Counseling Program; to authorize an appropriation and expenditure within the Neighborhood Initiatives subfund; and to declare an emergency. (\$100,000.00)

Sponsors: Nancy Day-Achauer

Attachments: 1838-2024.xlsx

Related Files:

Approval History

Version	Seq #	Action Date	Approver	Action	Due Date
1	1	6/17/2024	Jaclyn Bowman	Approved	6/18/2024
1	2	6/17/2024	Lynn Beatty	Approved	6/18/2024
1	3	6/18/2024	Adam Robins	Approved	6/18/2024
1	4	6/18/2024	FINANCE DIRECTOR	Approved	6/19/2024
1	5	6/18/2024	Auditor Reviewer	Approved	6/19/2024
Notes: BRE592671 ACPO010738					
MNK/cp					
1	6	6/18/2024	AUDITOR APPROVER	Approved	6/19/2024
Notes: MNK/bam					
1	7	6/18/2024	ATTORNEY APPROVER	Approved	6/19/2024
Notes: BFH					

History of Legislative File

Ver.	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
1	Columbus City Council	06/24/2024	Approved				Pass
1	COUNCIL PRESIDENT	06/24/2024	Signed				
1	MAYOR	06/25/2024	Signed				
1	CITY CLERK	06/26/2024	Attest				

ODI: Following the review and approval, when required, the Office of Diversity and Inclusion certifies compliance with Title 39 as of date listed.

City Attorney: Following review and approval, when required, this ordinance has been reviewed by the City Attorney's Office as to its form and legality only.

Explanation

This ordinance authorizes the City Clerk to enter into a grant agreement with Homes On the Hill Community Development Corporation in support of their Housing Counseling Program.

The mission of Homes on the Hill CDC is to strengthen neighborhoods by providing quality affordable housing, advocacy, education, and supportive services to individuals and families of primarily low/moderate incomes.

The Homes on the Hill Housing Counseling program educates families with HUD certified housing counseling services combined with financial coaching. The program also provides access to emergency rental assistance or first-time home buyer down payment assistance programs. All participants receive one-on-one HUD certified housing counseling and financial coaching that is a continuing relationship-based process, directed by the participant according to their goals, and centered on performance improvement rooted in setting tangible goals and behavior change.

Each participant reviews a copy of their credit report or rental history, completes a household budget including a savings plan, sets their own financial goals, and designs a financial action plan. Follow up is continued until each family meets their financial or housing stability goal. The HOTH Housing Counseling Program is open to anyone in the City of Columbus and Franklin County.

Emergency action is necessary to allow program services to continue without interruption.

Fiscal Impact: Funding is available within the Neighborhood Initiatives subfund.

Title

To authorize the City Clerk to enter into a grant agreement with Homes On the Hill Community Development Corporation in support of their Housing Counseling Program; to authorize an appropriation and expenditure within the Neighborhood Initiatives subfund; and to declare an emergency. (\$100,000.00)

Body

WHEREAS, the mission of Homes on the Hill CDC is to strengthen neighborhoods by providing quality

affordable housing, advocacy, education, and supportive services to individuals and families of primarily low/moderate incomes.; and

WHEREAS, the Homes on the Hill Housing Counseling program educates families with HUD certified housing counseling services combined with financial coaching.; and

WHEREAS, the HOTH Housing Counseling Program is open to anyone in the City of Columbus and Franklin County.; and

WHEREAS, an emergency exists in the usual daily operation of the Clerk's Office in that it is immediately necessary to authorize the Clerk enter into a grant agreement with Homes on the Hill CDC in support of their Housing Counseling Program to allow for program services to continue without interruption, all for the immediate preservation of the public health, peace, property, safety and welfare; and **NOW, THEREFORE**,

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF COLUMBUS:

SECTION 1. That the City Clerk is hereby authorized to enter into a grant agreement with Homes on the Hill CDC in support of their Housing Counseling Program.

SECTION 2. That the appropriation and expenditure of \$100,000.00, or so much thereof as may be needed pursuant to the action authorized in SECTION 1, is authorized in the Neighborhood Initiatives subfund, fund 1000, subfund 100018, per the accounting codes in the attachment to this ordinance.

SECTION 3. That the funds necessary to carry out the purpose of this ordinance are deemed appropriated, and the City Auditor shall establish such accounting codes as necessary.

SECTION 4. That the City Auditor is authorized to make any accounting changes to revise the funding source for all contracts or contract modifications associated with this ordinance.

SECTION 5. That for the reason stated in the preamble hereto, which is hereby made a part hereof, this ordinance is hereby declared to be an emergency measure and shall take effect and be in force from and after its passage and approval by the Mayor, or ten days after passage if the Mayor neither approves nor vetoes the same.