

**CITY OF COLUMBUS  
BID WAIVER INFORMATION FORM**

TO ACCOMPANY LEGISLATION WHICH WAIVES ANY PROVISIONS OF COLUMBUS CITY CODES CHAPTER 329  
(PLEASE LIMIT YOUR RESPONSE TO THIS SHEET)

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1. Reasons for waiving City Code bid procedure:

- emergency breakdown causing unplanned need
- item to be purchased is of a perishable nature
- need to extend an existing contract
- there is not enough time to obtain formal bids to satisfy need
- non-price error on either the bidder's or the City's part in the bid proposal
- a new law or regulation requires immediate compliance
- other Previous work completed by consultant for Public Service that relate to project.

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2. Detailed explanation of reason (must be completed by division):

A bid waiver is requested for this work. IBI Group was the original engineering team for the Dept. of Public Service in developing the OLAC crosstown bikeway. Plans have already been completed by IBI for an on-street segment of this project. The firm has already completed right-of-way plans, signalization plans, and pavement marking for the project. Continuing the trail plan development with IBI will be more cost effective and more efficient in time, allowing the project to be built in 2016.

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3. Informal procedure used:

- telephone quotations
- written quotations
- negotiations

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4. Informal bids received and prices for each:

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5. If lowest bid was not accepted, explain criteria for award:

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ORDINANCE #:

APPROVED BY:

Authorized Approval on Corresponding Legislative File

DATE:

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