
**CITY OF COLUMBUS - BID WAIVER INFORMATION FORM
TO ACCOMPANY LEGISLATION WHICH WAIVES ANY PROVISIONS OF
COLUMBUS CITY CODES CHAPTER 329
(PLEASE LIMIT YOUR RESPONSE TO THIS SHEET)**

1. In accordance with section 329.27 of the Columbus City Code, City Council may determine that the City's best interest is served by waiving the City Code Formal Bid procedures for the following reason(s): (Note that these reasons are all based on time. Currently, formal bid average completion time is 160 calendar days.)

- An unanticipated breakdown created an unplanned, emergency need.
- The item to be purchased is of a perishable nature, the price or availability will perish before the formal bid process can be completed.
- Need to extend an existing contract for one year or more where no provision for extension was included in the original bid/contract.
- Need to increase a contract for additional supplies/services, although the original contract obligations have been fulfilled.
- A new law or regulation requires immediate compliance; there is insufficient time to accomplish formal competitive bidding and satisfy the needs in order to comply.
- Other: There is not enough time to obtain formally advertised, competitive sealed bids to satisfy the needs because: The Public Safety Dept. is requesting a bid waiver on Line Item 1 only of RFQ004377 so the Division of Fire (CFD) can make an award to the one (1) bidder who bid an alternate product. The alternate product met all bid specifications on the tumbler dryer, and also on the washer-extractors with (one) 1 exception in that it did not offer steam capability. While the component of steam was built into the specified product, it was not a feature that CFD wanted or was planning to utilize; it was simply a feature of that model. The exception of the steam feature on the alternate product is agreeable to CFD. Neither the Purchasing Office, nor CFD, believe that proceeding with a re-bid for this one line item would result in any additional bidders submitting bids.

2. Informal bid procedure used: Yes No Explain:

Formal bid / RFQ004337 (over \$20,000).

3. Informal bids received and prices for each:

One (1) Formal bid received. See attached bid tabulation for pricing.

4. If lowest bid was not accepted, Explain:

Ordinance No.:

Approved By: Authorized Approval on Corresponding Legislative File
