

CITY OF COLUMBUS-BID WAIVER INFORMATION FORM
To accompany legislation which waves any provision of Columbus City Code Chapter 329

1 In accordance with Section 329.27 of the Columbus City Code, City Council may determine that the City's best interest is served by waiving the City Code Formal Bid procedures for the following reason(s): (Note that these reasons are all based on time. Currently, formal bid average completion time is 160 calendar days.)

- An unanticipated breakdown created an unplanned, emergency need.
- The item to be purchased is of a perishable nature
- Need to extend an existing contract for one (1) year or more where no provision for extension was included in the original bid/contract.
- Need to increase a contract for additional supplies/services, although the original contract obligations have been fulfilled.
- A new law or regulation requires immediate compliance; there is insufficient time to accomplish formal competitive bidding and satisfy the needs in order to comply.
- Other: The law firm is already engaged in the project and familiar with the legal matters.

2. Informal bid procedure used: **YES** **NO** **Explain:** City Attorney's Office engaged Dinsmore and Shohl LLP through a \$20,000 purchase order.

3. Informal bids received and prices for each:Lump sum \$20,000 for Legal Services

4. If lowest bid was not accepted, explain: NA