

**DEPARTMENT OF PUBLIC UTILITIES
FISCAL – CAPITAL IMPROVEMENTS SECTION
REQUEST FOR CIP LEGISLATION FORM**

DATE SUBMITTED TO FISCAL: 2/01/2013

PROJECT ENGINEER: Mike Griffith

PROJECT NAME: Clintonville Lining Project CIP #: 650874-100000 \$475,594.44

VENDOR NAME: Prime Engineering & Architects Inc.

TYPE: **Engineering Agreement:** X Engineering Agreement Modification: _____
Construction Contract: _____ Construction Contract Modification: _____
Guaranteed Maximum Cost Agreement: _____ Reimbursement: _____
Waive Competitive Bidding Provisions:* _____ Other: _____

DESIGNATION: Emergency _____ **30-Day** X

JUSTIFICATION FOR EMERGENCY DESIGNATION:

OTHER DIVISION/AGENCIES PARTICIPATING:

(Provide project name, amount and contact information)

BACKGROUND

Work to be completed by this contract consists of the rehabilitation of approximately 78,400 LF of 8- thru 15-inch sewers utilizing the Cured-in-Place Pipe (CIPP) process, manhole rehabilitation, and other such work as may be necessary to complete the contract in accordance with the plans and specifications. Prime Engineering & Architects will provide Construction Administration/Inspection Services for CIP 650874-100000. The detailed scope of work includes inspection services during construction as defined under Schedule 1B in Request for Proposals for Professional Engineering Services – Construction Administration Services 2011-2013. Work is to be completed within 270 calendar days after the effective date of the Notice to Proceed.

BID INFORMATION: *Prime Engineering & Architects CA/CI Contract. \$475,594.44*

RFSQ & RFP INFORMATION (Engineering Only):

- 1) What companies sent in an RFSQ and when were they received? *None*
- 2) When were the RFP's received? *RFP's were received on November 12, 2010 from: Prime, Stantec, DLZ, HR Gray and ms Consultants*
- 3) State the scoring criteria and how the recommended bidder was determined? *See Attached Evaluation Criteria. The top 3 firms were selected for 3 year contract durations (2011-2013).*

In addition to submitting this form, attach the following:

- | <u>Construction Contracts</u> | <u>Engineering Agreements</u> |
|--|---|
| <input type="checkbox"/> Electronic Director's Information Sheet | <input checked="" type="checkbox"/> Electronic Director's Information Sheet |
| <input type="checkbox"/> Electronic Map (if not Citywide or Plant Project) | x Electronic Map |
| <input type="checkbox"/> 5 blank books (6 if joint project with another City agency) | <input checked="" type="checkbox"/> Electronic Engineering Agreement |
| <input type="checkbox"/> Electronic Bid Tabulation (if not prepared by Fiscal) | (Including APPENDICES for Time Schedule, Labor Hours, Cost Summary, Maximum Rates and Design/Maps) |
| <input type="checkbox"/> Electronic Quality Factor Form (if not prepared by Fiscal) | <input type="checkbox"/> Electronic Bid Waiver (if applicable)* |
| <input type="checkbox"/> Electronic Bid Waiver (if applicable)* | |

NOTES & OTHER INFORMATION:

Revised 04/06/10

**REQUEST FOR PROPOSAL
FOR PROFESSIONAL ENGINEERING SERVICES FOR
Construction Administration Services 2011-2013
Evaluation Criteria**

Competence to perform the required service: 50 Points Total

- Does the Offeror's Construction Manager possess the education/training/experience to provide Construction Administration needs? (15 points)
- Does the Project Team (including Subcontractors) possess Construction Administration experience on large diameter (16-inches in diameter or larger) water distribution mains and sanitary sewers (18-inches in diameter or larger), rehabilitation of water mains and sanitary sewers, booster stations, and elevated storage tanks? (15 points)
- Does the Project Team (including Subcontractors) exhibit expertise in claim resolution, cost estimating, negotiating, file management and schedule analysis? (15 points)
- Does the Project Team (including Subcontractors) possess experience for the evaluation of the potential utilization of environmentally beneficial methods and technologies (5 points)

Past Performance: 20 Points Total

- Does the Team demonstrate a successful history of completed construction management services for DOSD and DOPW (W), while controlling project costs, meeting deadlines and completing projects on time and within budget? (10 points)
- Does the Team demonstrate a successful history of completed construction management services for large scale improvement projects for other City Divisions or municipalities, while controlling project costs, meeting deadlines and completing projects on time and within budget? (10 points)

Ability to Perform Expeditiously: 10 Points Total

- Does the Team have the ability to perform the required service competently and expeditiously as indicated by their backlog and the availability of necessary personnel, equipment, and facilities? (10 points)

Local Workforce: 20 Points Total

- At least 90% of the Team's project labor costs are assignable to employees paying City of Columbus income tax on the date the proposal is submitted, or at least 90% of the Team's project costs are assignable to the office location within Franklin County if office established prior to 1995. (20 points)
- At least 75% of the Team's project labor costs are assignable to employees paying City of Columbus income tax on the date the proposal is submitted. (15 points)
- At least 90% of the Team's labor will be performed in an office location within Franklin Co., but outside Columbus Corporate Limits on the date the proposal is submitted. (15 points)
- At least 50% of the Team's project labor costs are assignable to employees paying City of Columbus income tax on the date the proposal is submitted. (10 points)
- Less than 50% of the team is paying City of Columbus income tax on the date the proposal is submitted. (0 points)

Note: The offeror shall indicate their percentage of local workforce and show how this number was determined. The Team includes the prime consultant and all subconsultants.

TOTAL: 100 Points