
CITY OF COLUMBUS - SOLE SOURCE INFORMATION FORM

TO ACCOMPANY LEGISLATION WHICH WAIVES
ANY PROVISIONS OF COLUMBUS CITY CODE CHAPTER 329.
(LIMIT YOUR RESPONSE TO THIS SHEET)

1. Verification of sole source: (Why no other individual or business entity is capable of supplying the needed item/service.)

- Sole source manufacturer/distributor.
- Sole distributor authorized for this territory.
- Patented product purchased for owner/developer.
- Sole company offering this unique service.
- Other:

2. Describe any effort to bid for alternate item (service or product) that is not provided by a sole source that would meet this need:

Forensic Technology is the sole manufacturer and provider of BrassTrax equipment and services. An existing BrassTrax Acquisition Station has been in place in the Firearms Section for several years, and has allowed participation in the ATF NIBIN program. Currently, no other ballistic imaging technology is compatible with the NIBIN program.

3. Describe efforts to determine/verify that the company is the sole source:

Forensic Technology is the sole manufacturer of BrassTrax. Forensic Technology is the only company available to provide equipment, on-site installation, and implementation, to allow for continued participation in the NIBIN program.

4. Indicate how the price or fee structure was determined:

The product requirements for the Firearms Section were provided to the assigned Forensic Technology sales representative, Brandon Huntley, during an in-person visit to the lab in the summer of 2022. Mr. Huntley prepared a quote for the costs of two BrassTrax Acquisition Stations, including all other product items necessary for use in the laboratory, installation, implementation, and training on December 12, 2022. Forensic Technology has advised that they will honor their price quote from December 12, 2022 for the purchase until March 31, 2023.

Ordinance No.: _____

Approved By: Authorized Approval on Corresponding Legislative File
