

**BID WAIVER INFORMATION FORM
TO ACCOMPANY LEGISLATION
(LIMIT YOUR RESPONSE TO THIS SHEET)**

1. Reason(s) for Waiving City Code Bid Procedure:

- ☐ Purchase made from sole source.
- ☐ Emergency breakdown creating an unplanned need.
- ☐ Item to be purchased is of a perishable nature.
- ☐ It is impossible to obtain bids to satisfy need with time required by formal bidding process.
- ☐ Need to extend or increase an existing contract.
- ☐ Non-price errors on either the bidder's or the City's part in the bid proposal.
- ☐ A new law or regulation which requires immediate compliance.
- ☒ Other: Unique nature of services provided.

Explanation:

Due to the unique nature of the performances, contracts or agreements associated with the Family Fun Fest and other events are negotiated on an individual basis to meet the given needs of the Recreation and Parks Department for Music in the Air performances. Class Acts Columbus, Inc., can provide the fiscal agent and production assistance associated with these contracts.

2. Was Informal Bid Procedure Used: ☐ Yes ☒ No Explain:

The amount of the contract, \$12,430.00 was negotiated with Class Acts Columbus, Inc.

3. Informal Bid Received and Prices for Each:

N/A

4. If Lowest Bid Was Not Accepted, Explain:

N/A

Approved: Wayne A. Roberts
Director, Recreation and Parks Department

Date: March 31, 2004