

**State Term Contract
Permission Request**

Date: 03/16/23 State Contract No/URL: Contract Type: Over \$50,000 ☐ Under \$50,000 ☐

Requesting Agency: Contact Name: Email:

TO BE COMPLETED BY AGENCY:

Describe how use of this contract provides the most cost effective method to purchase goods and /or services.

(For new requests, attach three (3) or more quotations received from contract vendors, if the contract was not bid.)

Previous bidding of vehicle rental services for Recreation and Parks summer programing has demonstrated significant savings by using the STS.

Note if this purchase is the continuation of an existing project.

(Please attach three (3) or more quotations originally received. If three quotes were not solicited for the original purchase, three are required now.)

No

If three quotes were not received, attach any documentation supporting using the STS as the most cost effective method. This includes price research, efficiencies realized, or any other evidence of cost effectiveness. Requests over \$50,000 will require a bid waiver from City Council.

TO BE COMPLETED BY PROCUREMENT MANAGER:

Approved? __s/ Sean S Fouts 03/21/23 ____