

PURPOSE AND SCOPE OF SERVICES

The Department of Public Utilities (“DPU”) is implementing an environmental management system (“EMS”) patterned after the International Organization for Standardization (“ISO”) 14001:2004 standard. Through effective implementation of this standard, DPU seeks to maintain an effective environmental compliance program and reduce environmental impacts associated with its various activities. As part of the EMS development process, DPU identified major spills associated with transformers and petroleum handling as two of its six significant aspects.

DPU has 24 facilities, ranging from electrical substations to pump stations to water and wastewater treatment plants, with existing or in-development SPCCs. These SPCCs need updated and re-certified by a professional engineer at least every five years and amended within six months whenever there is a change in facility design, construction, operation, or maintenance that materially affects the facility’s spill potential.

DPU seeks the assistance of a qualified and experienced consultant to assist in managing its SPCC Compliance Program on an as-needed basis to include the following:

- Providing professional engineering support to update existing SPCCs as regulatory requirements change and/or as a change occurs in facility design, construction, operation, or maintenance that materially affects the facility’s spill potential;
- Providing professional engineering support to develop, prepare, and implement new SPCC Plans for DPU as the need arises;
- Providing periodic assistance in reviewing major facility construction projects to identify new oil storage or handling activities that need included in revised SPCCs;
- Develop additional aboveground storage tank, underground storage tank, equipment, piping, and transformer inspection checklists, procedures, work instructions, forms, and testing guidance where needed;
- Conducting training sessions and assisting in creating training modules on oil-handling procedures and work instructions, tank, piping, and transformer inspections that accommodate employees’ schedules;
- Assisting in preparation of Section 109 Oil Spill Contingency Plans or assisting in integrating the requirements of a 109 Plan into either an Integrated Contingency Plan or an Unified Emergency Response Plan as needed;

- Assisting in reviewing existing DPU oil handling, storage and spill response procedures and work instructions and recommending changes to streamline and utilize DPU's Work and Asset Management System (WAM) as necessary;
 - Assisting in the development of requests for proposals if major construction projects are required to address SPCC non-conformances;
 - Evaluating and recommending, via delivery of feasibility analyses, what resources, equipment, and/or materials are required for the DPU to address identified SPCC non-conformances:
 - Participate in Business Case Evaluations under the Asset Management Program when necessary to develop SPCC plans; and,
 - Assisting in addressing SPCC compliance issues as they arise.
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The expectation is that the contract is for three (3) years with each year not to exceed \$50,000 in total costs. Year 1 from March 1, 2014 through February 28, 2015 is limited to the amount of Fifty Thousand dollars (\$50,000). Year 2 from March 1, 2015 through February 29, 2016 is limited to the amount of Fifty Thousand dollars (\$50,000). Year 3 from March 1, 2016 through February 28, 2017 is limited to the amount of Fifty Thousand dollars (\$50,000).

INFORMATIONAL WORKSHEET

COMPANIES SUBMITTING PROPOSALS FOR SPCC COMPLIANCE ASSISTANCE: (Names, Locations, and Status of Companies)

	PRIME	STATUS	SUB1	STATUS	SUB2	STATUS
1 Location:	ADR & ASSOCIATES Columbus, OH		LAWHON & ASSOCIATES Columbus, OH	FBE		
2 Location:	ARCADIS Columbus, OH		360WATER Columbus, OH	FBE	DONAHUE IDEAS LLC Columbus, OH	FBE
3 Location:	BROWN AND CALDWELL Columbus, OH		360WATER Columbus, OH	FBE		
4 Location:	GRESHAM, SMITH & PARTNERS Columbus, OH		CCI ENGINEERING SERVICES Columbus, OH	FBE		
5 Location:	STONE ENVIRONMENTAL Westerville, OH		SRM & ASSOCIATES Columbus, OH	FBE		