

MEMORANDUM

TO: Paul Rakosky
Director of Finance and Management

FROM: Greg J. Davies
Director of Public Utilities

DATE: September 15, 2014

RE: BID RECOMMENDATION – Trailer Mounted Boom Lift
BID PROPOSAL # SA005566

The Purchasing Office opened formal bids on 09/04/2014 for the purchase of a Trailer Mounted Boom Lift for the Division of Sewerage and Drainage. Two (2) bids were received.

After a review of the bids, the Division of Sewerage and Drainage recommends the award be made to Central Ohio Fork Lifts, Inc., the lowest, responsive and best bidder for Item #1, 2 and 3, for an award amount of \$23,902.26.

Thank you for your cooperation in this matter. Should you have any questions please contact Jean Romine-Schillig at 645-5919.

