
**CITY OF COLUMBUS - BID WAIVER INFORMATION FORM
TO ACCOMPANY LEGISLATION WHICH WAIVES ANY PROVISIONS OF
COLUMBUS CITY CODES CHAPTER 329
(PLEASE LIMIT YOUR RESPONSE TO THIS SHEET)**

1. In accordance with section 329.27 of the Columbus City Code, City Council may determine that the City's best interest is served by waiving the City Code Formal Bid procedures for the following reason(s): (Note that these reasons are all based on time. Currently, formal bid average completion time is 160 calendar days.)

- An unanticipated breakdown created an unplanned, emergency need.
- The item to be purchased is of a perishable nature, the price or availability will perish before the formal bid process can be completed.
- Need to extend an existing contract for one year or more where no provision for extension was included in the original bid/contract.
- Need to increase a contract for additional supplies/services, although the original contract obligations have been fulfilled.
- A new law or regulation requires immediate compliance; there is insufficient time to accomplish formal competitive bidding and satisfy the needs in order to comply.
- Other: There is not enough time to obtain formally advertised, competitive sealed bids to satisfy the needs because: The Department of Public Service fills potholes citywide as part of maintaining and repairing existing city infrastructure. As existing equipment reaches end of life, it is in the department's best interest to replace it with similar equipment being used currently. The equipment needs to have uniform function and programming. Only one bid was received, it met most of the specs, and it is acceptable for the current usage.

2. Informal bid procedure used: Yes No Explain:

Street Maintenance is requesting bid waiver for the Pothole Patcher Truck, as there was only the one vendor that submitted a bid. A bid waiver is required when a vendor does not meet all of the specifications. This vendor's bid meets spec except for one spec line where the bid calls for the Heat Transfer Oil System to have a minimum capacity of 220 gallons. The unit that the vendor bid has a 150 gallon capacity for their Heat Transfer Oil System. After discussions with Street Maintenance, they are fine with the vendors bid. Street Maintenance does not see or feel that the 70 gallon difference will have a negative effect on the pothole patching operation. The vendor did submit an alternate unit, however that unit cost approximately \$20,000 more than the low bid and did not meet multiple bid specs.

3. Informal bids received and prices for each:

N/A

4. If lowest bid was not accepted, Explain:

N/A

Ordinance No.:3201-2021

Approved By: Authorized Approval on Corresponding Legislative File
