

**State Term Contract
Permission Request**

Date: 4/14/2026 State Contract No/URL: Contract Type: Over \$50,000 Under \$50,000

Requesting Agency: Contact Name: Email:

TO BE COMPLETED BY AGENCY:

Describe how use of this contract provides the most cost effective method to purchase goods and /or services.

(For new requests, attach three (3) or more quotations received from contract vendors, if the contract was not bid.)

The Municipal Court Clerk received authorization through Ordinance 1707-2025 to enter into a contract with Mission Critical Partners, LLC provision of a Justice Ecosystem Study for a new Case Management System utilizing the referenced State Contract. The Municipal Court Judges are highly impacted by the decision, and have been an active partner in the process. It saves both time and money to have Mission Critical Partners contract with both the Municipal Court Judges and Municipal Court Clerk to ensure consistent feedback is given to both parties and that the project remains on track to be completed by the time the new municipal court building is built. Additionally, per Ordinance 0582-87, the Judges are authorized to utilize state contracts as a cost-effective method to keep costs low. STS033-534504 has only one authorized dealer, and a bid waiver will be submitted to use the state-authorized contract.

Note if this purchase is the continuation of an existing project.

(Please attach three (3) or more quotations originally received. If three quotes were not solicited for the original purchase, three are required now.)

Bid waiver to be submitted to Council.

If three quotes were not received, attach any documentation supporting using the STS as the most cost effective method. This includes price research, efficiencies realized, or any other evidence of cost effectiveness. Requests over \$50,000 will require a bid waiver from City Council.

TO BE COMPLETED BY PROCUREMENT MANAGER:

Approved? Yes, with bid waiver from City Council.

