CITY OF COLUMBUS
SOLE SOURCE INFORMATION FORM

TO ACCOMPANY LEGISLATION WHICH WAIVES ANY PROVISIONS OF COLUMBUS CITY CODES CHAPTER 329
(PLEASE LIMIT YOUR RESPONSE TO THIS SHEET)

1. Verification of sole source:
    (Why no other individual or business is capable of supplying the needed item)

    [X]   sole manufacturer/distributor

    [   ]   sole company offering this unique service (manufacturer's warranty/product support)

    [   ]   other _____

2. Describe efforts to determine that the company was a sole source:

We discussed our needs with other land banking programs and Center for Community Progress, a national land banking organization. Other land banks have unique systems developed by internal staff (such as databases developed by internal technology staff). We have worked with the City Technology staff, but the system is too complex to develop internally. The STR system is an off the shelf system that can be used immediately with little change. It is the only known product developed specifically for land banking programs.

3. Describe any effort to bid for alternate item (service or product) that is not provided by a sole source that would meet this need:

The only alternative system would be to hire a software consultant to develop a system from the ground up. Alternatively, we could implement a system developed for housing programs or the Neighborhood Stabilization Programs, but these programs tend to focus on redevelopment of property and financing, not on land bank specific issues such as property management. Property management specific programs exist, but they do not have ability to track vacant properties (as the STR program), tax foreclosures requests, or applications submitted.

4. Indicate how the price or fee structure was determined:

The fee structure is in two parts: 1. A subscription fee based on the number of users, this price is consistent to what other land banks pay; 2. An initial fee to establish the system which we negotiated.

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APPROVED BY:	*Authorized Approval on Corresponding Legislative File*
DATE:	