

**CITY OF COLUMBUS
BID WAIVER INFORMATION FORM**

TO ACCOMPANY LEGISLATION WHICH WAIVES ANY PROVISIONS OF COLUMBUS CITY CODES CHAPTER 329
(PLEASE LIMIT YOUR RESPONSE TO THIS SHEET)

1. Reasons for waiving City Code bid procedure:

- emergency breakdown causing unplanned need
- item to be purchased is of a perishable nature
- need to extend and existing contract
- there is not enough time to obtain formal bids to satisfy need
- non-price error on either the bidder's or the City's part in the bid proposal
- a new law or regulation requires immediate compliance
- other Only one supplier can meet Fire's specifications/requirements for Uniforms

2. Detailed explanation of reason (must be completed by division):

The Division of Fire has very specific preferences and specifications for a supplier to provide uniforms and supplemental clothing whereby only one local company can meet their needs. As no competition exists, based on those requirements, it is thought to be in the City's best interest to negotiate an agreement and waive the competitive bid requirements of the Columbus City Codes.

3. Informal procedure used:

- telephone quotations
- written quotations
- Negotiations

4. Informal bids received and prices for each:

Pricing for each item was solicited from the supplier and a negotiation team negotiated with the supplier for better pricing.

5. If lowest bid was not accepted, explain criteria for award: Only supplier able to meet the preferences of the Division of Fire.

ORDINANCE #: 2172-2011

APPROVED BY: Authorized Approval on Corresponding Legislative File

DATE:
