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**CITY OF COLUMBUS - SOLE SOURCE INFORMATION FORM**

TO ACCOMPANY LEGISLATION WHICH WAIVES  
ANY PROVISIONS OF COLUMBUS CITY CODE CHAPTER 329.  
(LIMIT YOUR RESPONSE TO THIS SHEET)

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**1. Verification of sole source: (Why no other individual or business entity is capable of supplying the needed item/service.)**

- Sole source manufacturer/distributor.
- Sole distributor authorized for this territory.
- Patented product purchased for owner/developer.
- Sole company offering this unique service.
- Other:

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**2. Describe any effort to bid for alternate item (service or product) that is not provided by a sole source that would meet this need:**

Columbus Public Health negotiated with six other companies (Talkspace, Sanvello, Mindshift, happify, Moodfit and Headspace) but none could offer the same services within the budgeted amount set forth by the grant.

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**3. Describe efforts to determine/verify that the company is the sole source:**

Calm is the only vendor that provides the services we were after and the only provider that gives each user 5 additional licenses to share with family and friends. In addition, they provide a multitude of services that will be beneficial to our employees. The Calm app is also reflective of the inclusive missions that employees of Columbus Public Health strive to achieve in their daily work by being offered in 6 languages other than English and more languages in progress. We also have the option to provide a link to our EAP program and highlight their services should employees want to receive in-person assistance.

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**4. Indicate how the price or fee structure was determined:**

The price is the standard subscription cost for Calm Business Services and is based on 579 employees with Columbus Public Health.

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**Ordinance No.:** 0509-2024

**Approved By:** Authorized Approval on Corresponding Legislative File

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