

**CITY OF COLUMBUS
BID WAIVER INFORMATION FORM**

TO ACCOMPANY LEGISLATION WHICH WAIVES ANY PROVISIONS OF COLUMBUS CITY CODES
CHAPTER 329
(PLEASE LIMIT YOUR RESPONSE TO THIS SHEET)

1. Reasons for waiving City Code bid procedure:

- emergency breakdown causing unplanned need
 - item to be purchased is of a perishable nature
 - need to extend an existing contract
 - there is not enough time to obtain formal bids to satisfy need
 - non-price error on either the bidder's or the City's part in the bid proposal
 - a new law or regulation requires immediate compliance
 - other _____
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2. Detailed explanation of reason (must be completed by division):

A universal term contract was established with Delta-Y for the required transformers; however, due to the vendor's non-performance, the contract has been cancelled. This event has placed the Division of Electricity in an emergency situation in that there is insufficient inventory available to meet the needs to maintain distribution operations and provide transformers for customer development.

3. Informal procedure used:

- telephone quotations
 - written quotations
 - Negotiations
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4. Informal bids received and prices for each:

Reed City Power Line Supply submitted the lowest bid for all items. A bid tabulation is attached for your review.

5. If lowest bid was not accepted, explain criteria for award:

ORDINANCE #: 2173-2004
APPROVED _____
BY: Authorized Approval on Corresponding Legislative File
DATE: _____
