

The City of Columbus is in the process of updating its information on the «Organization» to reflect its most recent election. Please complete the following information to the best of your ability. **Updated database information will be forwarded to the Mayor's Office to ensure the appointment/reappointment of elected and re-elected members and will ensure timely and accurate distribution of funding opportunities, meeting notices, training opportunities, and other City activities. After completing this form, please return to Neighborhood Services Division, Department of Neighborhoods, City of Columbus, 1111E. Broad St., 3<sup>rd</sup> Floor, Columbus, OH, 43205.** Please contact your Neighborhood Liaison with any questions or comments.

**PLEASE ATTACH A BIO / RESUME**

<b>Commissioner FIELD</b>  <b>Legistar Area Commissioner</b>	<b>CURRENT INFORMATION</b>  <b>Appointment / Re-appointment of NAME, ADDRESS to serve on the NAME OF COMMISSION Area Commission with a term expiration date of DATE.</b>	<b>NEW INFORMATION</b>  (1) Please print new information clearly, OR (2) Place a "check" in these boxes if member is re-elected and information is unchanged (3) Do not forget to update "Term Expiration" for re-elected members
First Name	Michael	
Last Name	Kehlmeier	
Title	Commissioner	
Address	66 King Ave	
City	Columbus	
State	Ohio	
Zip Code	43201	
Home Telephone	614-352-7875	
Work Telephone		
Fax Number		
Email Address	<u>Kehlme66@gmail.com</u>	
District/Designation	District 4	
Term Start Date	May 15, 2019	
Term Expiration	January 15, 2020	
Seat Succession		

Chairman of Commission's Signature \_\_\_\_\_

# MICHAEL C. KEHLMEIER

Columbus, Ohio 43201 | 614-352-7875 | kehlme66@gmail.com | linkedin.com/in/michael-kehlmeier

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## FINAL ART SPECIALIST

Creative, practical and highly detail-oriented graphic design professional. Experienced in all aspects of design, art direction, production, digital/online and final art. Strong supervisory and project management experience. Software skills include:

Adobe Creative Suite (InDesign, Photoshop, Illustrator, Acrobat Professional, Bridge)  
Microsoft Office Suite (Excel, Word, PowerPoint)  
Google Drive Suite (Docs, Sheets, Forms, Photos)

## EXPERIENCE

### SYNEOS CREATIVE STUDIO

#### Final Art Specialist

2003 – 2018

Oversaw the final art process for both digital and print projects to ensure high-end, multi-million dollar advertising campaigns for global pharmaceutical companies produced as intended.

- Built at least 10 to 20 final printer files every week for tactics such as packaging, brochures, direct mail, billboards, convention panels, bus wraps, forms, marketing materials and other items.
- Collaborated with creative, account service and production teams to design innovative, on-brand marketing materials for both large and small pharmaceutical companies.
- Maintained brand identity for multiple products with ever-evolving marketing campaigns produced from 10 different offices throughout the United States and Mexico while ensuring all materials met strict FDA guidelines.
- Trained new employees in file construction policies, software techniques and server structure.
- Maintained art libraries and tracked copyright information on server on more than 1,000 images from different clients.
- Created archiving system for thousands of art and layout files providing efficient usage of the server and organization of files archived.
- Performed about 10 quality control checks of web pages and inspected about 5 e-mail and interactive files weekly before releasing to development teams.
- Exceeded expectations in reviews year after year.

## ADDITIONAL RELEVANT EXPERIENCE

### DISPATCH PRINTING COMPANY

#### Art Department Supervisor

Supervised 40 to 50 employees and ensured 25 to 30 publications printed correctly.

- Met 25 weekly advertising deadlines.
- Created workflow and assigned tasks.
- Administered and tracked quality control; wrote reviews.
- Authored department handbooks and guidelines.
- Liaison to editorial and ad-sales departments.

## **SUBURBAN NEWS PUBLICATIONS**

### **Night Production Supervisor**

Supervised more than 30 designers.

- Met 20 to 25 weekly deadlines.
- Created 30 ads and 30 editorial pages every week.
- Reviewed and approved page negatives prior to printing.
- Scanned photographs and art.
- Trained new employees.

## **EDUCATION**

Bachelor's of Arts, The Ohio State University School of Journalism

## **AWARDS**

Participated in projects that have earned multiple awards, including Clio's, Med Ad News' Manny awards, American Advertising ADDY awards, MM&M awards and RX Club awards.

## **VOLUNTEER EXPERIENCE**

The Vanderelli Room – Chairperson of art auction benefiting this art gallery in the Franklinton Arts District, Columbus, Ohio.

## REFERENCES

**Lynn Dinsmore**

EVP, Creative Studios  
Syneos Health  
500 Olde Worthington Road  
Westerville, OH 43082  
[lynn.dinsmore@syneoshealth.com](mailto:lynn.dinsmore@syneoshealth.com)  
Mobile 614-563-9317

**Amy Popp**

Lead, Final Art Specialist at Creative Studios of Syneos Health  
Syneos Health  
500 Olde Worthington Road  
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**Alexis Woodman-Lucko**

Studio Director  
NAVICOR, a Syneos Health company  
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**Lainey Betts**

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## PERSONAL REFERENCE

**George Boas**

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Ohio Senate Democratic Caucus  
Ohio Senate  
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