CITY OF COLUMBUS - SOLE SOURCE INFORMATION FORM

TO ACCOMPANY LEGISLATION WHICH WAIVES
ANY PROVISIONS OF COLUMBUS CITY CODE CHAPTER 329.
(LIMIT YOUR RESPONSE TO THIS SHEET)

1. **Verification of sole source: (Why no other individual or business entity is capable of supplying the needed item/service.)**

   ☒ Sole source manufacturer/distributor.

   ☐ Sole distributor authorized for this territory.

   ☐ Patented product purchased for owner/developer.

   ☒ Sole company offering this unique service.

   ☒ Other: **Service for proprietary software**

2. **Describe any effort to bid for alternate item (service or product) that is not provided by a sole source that would meet this need:**

   na-vendor is sole source provider for services for proprietary software.

3. **Describe efforts to determine/verify that the company is the sole source:**

   Letter from company

4. **Indicate how the price or fee structure was determined:**

   Quote submitted by vendor

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Approved By: Authorized Approval on Corresponding Legislative File