

**CITY OF COLUMBUS
BID WAIVER INFORMATION FORM**

TO ACCOMPANY LEGISLATION WHICH WAIVES ANY PROVISIONS OF COLUMBUS CITY CODES CHAPTER 329
(PLEASE LIMIT YOUR RESPONSE TO THIS SHEET)

1. Reasons for waiving City Code bid procedure:

- ☐ emergency breakdown causing unplanned need
- ☐ item to be purchased is of a perishable nature
- ☐ need to extend and existing contract
- ☐ there is not enough time to obtain formal bids to satisfy need
- ☐ non-price error on either the bidder's or the City's part in the bid proposal
- ☐ a new law or regulation requires immediate compliance
- ☒ other Due to clarification of bidder's pricing.

2. Detailed explanation of reason (must be completed by division):

The Department of Public Utilities reviewed a bid submitted by Quality Lines Inc. and noticed an obvious error in the pricing for Alternate 3.

Quality Lines was contacted by the City's design professional to clarify the pricing of Alternate 3.

The bidder stated that price quotes were coming in last minute not leaving much time to input and review the bid prior to submittal. A corrected bid tab was provided to the Department by the design professional.

The design professional reviewed the corrected bid tab, contacted past project references, and recommended award to Quality Lines. The City agrees with their recommendation and will be awarding the contract on the base bid, Alternate 1, and Alternate 2.

3. ~~Informal~~ Formal procedure used: Formal bids were received November 1, 2017.

- ☐ telephone quotations
- ☒ written quotations
- ☐ negotiations

4. ~~Informal~~ bids received and prices for each:

	Quality Lines Inc.	U.S. Utility Contractors
Base	\$4,888,206.68	\$6,469,180.10
Alt 1	\$33,000.00	\$86,577.70
Alt 2	\$121,687.50	\$174,350.00
	<u>\$5,042,894.18</u>	<u>\$6,730,107.80</u>

5. If lowest bid was not accepted, explain criteria for award:

See Item No. 4. Lowest bid was accepted.

APPROVED BY:

DATE:

(Authorized Signature)

