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**CITY OF COLUMBUS - BID WAIVER INFORMATION FORM**  
TO ACCOMPANY LEGISLATION WHICH WAIVES ANY PROVISIONS OF COLUMBUS CITY CODES CHAPTER 329  
(PLEASE LIMIT YOUR RESPONSE TO THIS SHEET)

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1. In accordance with section 329.27 of the Columbus City Code, City Council may determine that the City's best interest is served by waiving the City Code Formal Bid procedures for the following reason(s): (Note that these reasons are all based on time. Currently, formal bid average completion time is 189 calendar days.)

- An unanticipated breakdown created an unplanned, emergency need.
- The item to be purchased is of a perishable nature, the price or availability will perish before the formal bid process can be completed.
- Need to extend an existing contract for one year or more where no provision for extension was included in the original bid/contract.
- Need to increase a contract for additional supplies/services, although the original contract obligations have been fulfilled.
- A new law or regulation requires immediate compliance; there is insufficient time to accomplish formal competitive bidding and satisfy the needs in order to comply.
- Other: There is not enough time to obtain formally advertised, competitive sealed bids to satisfy the needs because: Formal bids were received, however, they were considered on an informal basis.

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2. Informal bid procedure used:  Yes  No **Explain:** Formal bids were received by the Purchasing Office on May 3, 2012. The Purchasing Office advertised and solicited competitive bids in accordance with Section 329.06. (Proposal No. SA004333). All three bids submitted were rejected because none of the bidders provided an applicable reference to the catalog/price list that would be used by the City as the list of all the available EMC products, and from which the quoted discounts would be calculated. One of the bidders also offered exceptions to the City's Standard Terms and Conditions. The Purchasing Office informally reconsidered the bid from Advizex Technologies because they were the low bidder based on the category discounts quoted in their bid.

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3. Informal bids received and prices for each: Formal bid, considered on an informal basis, after negotiations is from Advizex Technologies at list prices for services and equipment minus 15%-62% (depending on the category of the product):

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4. If lowest bid was not accepted, Explain: Low bid was accepted.

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