

**CITY OF COLUMBUS
BID WAIVER INFORMATION FORM**

TO ACCOMPANY LEGISLATION WHICH WAIVES ANY PROVISIONS OF COLUMBUS CITY CODES CHAPTER 329
(PLEASE LIMIT YOUR RESPONSE TO THIS SHEET)

1. Reasons for waiving City Code bid procedure:

- emergency breakdown causing unplanned need
- item to be purchased is of a perishable nature
- need to extend an existing contract
- there is not enough time to obtain formal bids to satisfy need
- non-price error on either the bidder's or the City's part in the bid proposal
- a new law or regulation requires immediate compliance
- other _____

2. Detailed explanation of reason (must be completed by division):

The Department of Technology (hereinafter referred to as "DoT") has a need to purchase Digital Video Transmission System Equipment for the enhancement of educational opportunities and encourage open discourse on issues of concern to the public at large through the use of video transmission technologies. Bid Solicitation SA001809 was opened by the City Purchasing Office on November 10, 2005 for a Digital Video Transmission System. Ipicom Inc dba Ipitek, 2330 Faraday Avenue, Carlsbad, CA 92008 was the sole bid received, in the amount of \$37,025.00. Ipicom Inc dba Ipitek included terms and conditions that will require the waiver of competitive bidding be used in the award process. Bid Solicitation SA001809 was cancelled, the Department of Technology will process legislation, using waiver of competitive bidding provisions, to authorize the purchase of the Digital Video Transmission System Equipment. Ipicom Inc dba Ipitek has agreed and accepted the City of Columbus's terms and conditions as defined in the Invitation to Bid. Without this purchase, the City will have less opportunity to manage and utilize the cable access channels for their intended purpose and expand the capacity of the city to distribute video both internally and externally.

3. Informal procedure used:

- telephone quotations
- written quotations
- negotiations

4. Informal bids received and prices for each:

The vendor Ipicom Inc dba Ipitek had a total cost of \$37,025.00

5. If lowest bid was not accepted, explain criteria for award:

Not applicable

ORDINANCE #:

APPROVED BY:

Authorized Approval on Corresponding Legislative File

DATE:
