

**CITY OF COLUMBUS  
BID WAIVER INFORMATION FORM**

TO ACCOMPANY LEGISLATION WHICH WAIVES ANY PROVISIONS OF COLUMBUS CITY CODES CHAPTER 329  
(PLEASE LIMIT YOUR RESPONSE TO THIS SHEET)

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1. Reasons for waiving City Code bid procedure:

- emergency breakdown causing unplanned need
- item to be purchased is of a perishable nature
- need to extend an existing contract
- there is not enough time to obtain formal bids to satisfy need
- non-price error on either the bidder's or the City's part in the bid proposal
- a new law or regulation requires immediate compliance
- other See Below

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2. Detailed explanation of reason (must be completed by division):

The Thrive Companies engaged Carpenter Marty to conduct a preliminary study of the area. The Department of Public Services is requesting a bid waiver to enter into contract with Carpenter Marty Transportation in order to advance the study. This is more cost efficient than bidding the contract out and starting with a new designer. A bid waiver for City Code is requested to enter into contract.

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3. Informal procedure used:

- telephone quotations
- written quotations
- negotiations

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4. Informal bids received and prices for each:

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5. If lowest bid was not accepted, explain criteria for award:

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ORDINANCE #: 3182-2021

APPROVED BY: Authorized Approval on Corresponding Legislative File

DATE:

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