

Information to be included in all Legislation authorizing Modifying a Contract:

1. **The names, contract compliance no. & expiration date, location by City/State and status of all companies (NPO, MAJ, MBE, FBE, HL1, AS1, or MBR) submitting a competitive bid or submitting an RFP or RFSQ.**

<u>Name</u>	<u>C.C. No./Exp. Date</u>	<u>City/State</u>	<u>Status</u>
A. Burgess & Niple, Inc.	310885550 09/12/2016	Columbus, Ohio	MAJ
B. Chester Engineers, Inc.	202401674 05/01/2015	Columbus, Ohio	MBE
C. Stantec Consulting Services, Inc.	112167170 11/06/15	Columbus, Ohio	MAJ

2. **What type of bidding process was used (ITB, RFP, RFSQ, Competitive Bid).**
RFP

3. **List the ranking and order of all bidders.**

- A. Chester Engineers, Inc.
B. Stantec Consulting Services, Inc.
C. Burgess & Niple, Inc.

4. **Complete address, contact name and phone number for the successful bidder only.**

Chester Engineers, Inc., 88 E. Broad Street, Suite 1980, Columbus, OH 43215
Contact: Hasan Alkayri, P.E., 614-224-4419

5. **A full description of all work to be performed including a full description of work to be performed during any known phasing of the contract.**

The City of Columbus operates two large municipal wastewater treatment plants and associated satellite facilities. As part of its continuing program to upgrade facilities, provide efficient, cost-effective operations, and enhance personnel safety, the subject project is being undertaken to upgrade the treatment facilities and controls for the Whittier Street Storm Tanks. The project includes replacing equipment and systems at the treatment facility that is at the end of its useful life, provide continuing operation performance, site safety and security, and provide repairs to concrete surfaces. The professional services contract to be procured will provide criteria, planning, evaluation of alternatives, preliminary design, detailed design, and construction phase services for the project. The design work will include examination of best practicable technology and process options, including operation and maintenance options.

The Department of Public Utilities (DPU) has instituted an Asset Management policy that requires specific information be provided and analyzed before a project can move forward to Detailed Design. To meet these policy requirements a distinct problem statement, multiple alternative solutions, and a benefit to cost ratio must be developed for this project during the Preliminary Design Report (PDR) phase of the project. The consultant shall incorporate all of the required elements of a Business Case Evaluation (BCE) into the Final PDR document.

The actual construction and commissioning of upgrades in the several facilities will generally be accomplished by others.

6. An updated contract timeline to contract completion.

The Notice to Proceed to Design Professional (DP) was issued January 23, 2014. A Business Case Evaluation and Preliminary Design Report nearly need to be prepared for the project's Preliminary Design stage. The Preliminary Design stage is nearly completed. The Detailed Design will commence after the Preliminary Design work is approved and a contract modification approved. At the conclusion of the Detailed Design, the construction contract(s) will be bid and awarded. The DP will perform Services During Construction, that include Technical Project Representation (TPR) to interpret contract requirements and to verify the construction Contractor's compliance with the project's technical requirements, start-up and commissioning assistance, record documentation preparation assistance. Construction Management, Administrative Services, Field Project Representation (FPR) and Materials Testing and Evaluation Services will be performed by others.

The contract shall be funded by incremental appropriation, through the use of modifications. This modification will provide funding for the Detailed Design. The future needs for Services During Construction are anticipated to occur in 2016, at which time a future modifications are planned.

7. A narrative discussing the economic impact or economic advantages of the project; community outreach or input in the development of the project; and any environmental factors or advantages of the project.

Provision of updates and beneficial reuse of existing facilities will extend the useful life of existing structures, eliminate expense for new facilities, increase work efficiency and provide safe work environment for personnel. No community outreach or environmental factors are considered for this project.

8. A description of any and all modifications to date including the amounts of each modification and the Contract Number associated with any modification to date. (List each modification separately.)

ORIGINAL CONTRACT: \$425,856.00 (EL 015188)

Provided funding estimated to be needed for the first year of this contract.

9. A full description of the work to be performed as part of the proposed contract modification. (Indicating the work to be a logical extension of the contract is not sufficient explanation.)

PROPOSED MODIFICATION NO. 1: \$1,079,585.00

This modification provides \$1,079,585.00 of funding estimated to be needed to provide the Detailed Design for this project. The work to be provided as part of this modification is a continuation of the services in the original contract.

10. If the contract modification was not anticipated and explained in the original contract legislation a full explanation as to the reasons the work could not have been anticipated is required. (Changed or field conditions is not sufficient explanation. Describe in full the changed conditions that require modification of the contract scope and amount.)

This Contract Modification No. 1 was planned and anticipated, and so stated in the original contract's legislation. It is a planned continuation of the services originally included within the existing contract's scope of service.

11. An explanation of why the work to be performed as part of the contract modification cannot be bid out. (Indicating the work to be a logical extension of the contract is not sufficient explanation.)

In so much as the majority of this work was planned for and anticipated within the original procurement, and due to the highly complex and technical nature of the engineering assistance provided to the City, it is not reasonable or cost efficient to undertake a new procurement effort to acquire these services.

12. A cost summary to include the original contract amount, the cost of each modification to date (list each modification separately), the cost of the modification being requested in the legislation, the estimated cost of any future known modifications and a total estimate of the contract cost.

Original Contract	\$425,856.00
Modification No. 1	\$1,079,585.00
Proposed Modification No. 2 (estimated 2016 funding)	\$739,000.00
CURRENT PROPOSED TOTAL	\$2,244,441.00

13. An explanation of how the cost of the modification was determined.

The cost proposal was provided by Chester Engineers, Inc. and reviewed by the Division of Sewerage and drainage and was deemed acceptable. The cost of this contract modification is consistent with the direct labor, and overhead, rates established within the original proposal.

14. Sub-Consultants identified to work on this contract, their contract compliance no. & expiration date, and their status (NPO, MAJ, MBE, FBE, HL1, AS1, or MBR):

<u>Name</u>	<u>C.C. No./Exp. Date</u>	<u>Status</u>
See attached Subcontractor Work Identification Form, December 11, 2014.		

15. Scope of work for each subcontractor and their estimate of dollar value to be paid.

See attached Subcontractor Work Identification Form, December 11, 2014.

Note: The Contract should be considered to include any and all work that is anticipated to be awarded to the company awarded the original contract throughout the contract/project timeline. This includes the original contract and any and all future anticipated modifications to the contract to complete the contract/project.

Updated as of 4-10-10