

Modification of Agreement

This Modification of Agreement (“Modification”) is entered into, effective as of the date of the later signature indicated below, by and between the **National Association of County and City Health Officials** (hereinafter referred to as “NACCHO”), with its principal place of business at 1201 (I) Eye Street NW 4th Fl., Washington, DC 20005, and the following Contractor, hereinafter referred to as “Contractor:”

Columbus Public Health	31-6400223
Contractor	Federal Tax ID Number
<hr/>	
240 Parsons Ave.,	
Address	
<hr/>	
Columbus, OH 43215	(614) 645-6833
City, State and Zip	Phone

WHEREAS, the parties entered into Contract # 2022-032110 on the 28th day of April, 2022 (“Agreement”) and,

WHEREAS, the general purposes of the Agreement are unchanged; and

WHEREAS, both parties wish to make modifications to the Agreement, as described below;

THEREFORE, for the mutual consideration described in the Agreement, the parties agree to the modifications below through the signatures of the person(s) who have the authority to bind the parties to the changes in the Modification:

1. Term of Agreement: Article I, Section 2 of the Agreement is modified and shall continue in effect until June 30, 2023, unless earlier terminated in accordance with the terms herein. NACCHO and Contractor agree that the term of the Agreement may be extended to complete the project to June 30, 2023. NACCHO has been approved through “Expanded Authority” to temporarily continue programmatic activities of CDC GRANT #6NU38OT000306-04-01, CFDA #93.421, while waiting for CDC’s acceptance and approval, in compliance with applicable guidance, federal rules and regulations. NACCHO reserves the right to exercise clause 6 of this Agreement, when requested by its Primary Funder. Expiration of the term or termination of this Agreement shall not extinguish any rights or obligations of the parties that have accrued prior thereto. The term of this Agreement may be extended by mutual agreement of the parties.
2. Payment of Services: the updated payment schedule is as follows:

Payment of Services: Article I: Special Provisions, Clause 3 of the Agreement is modified to amend payment by NACCHO to Contractor for services performed as follows:

Original Contract Amount : \$26,341.63
 Mod I Amount : \$53,658.37
 Invoice paid up to 8/31/2022 : \$0

Total Contract Award Amount : \$80,000.00
NEW available Contract Amount : \$80,000.00

Updated Invoice Schedule

Invoice No.	Amount	Due date	Deliverable
Invoice I (In process)	\$16,500.00	July 31, 2022	1.1, 1.2 Submission of signed contract and completion of pre-assessment provided by NACCHO (\$2,500.00) 3.4.1 Complete and track at least 4 outreach and response activities including ICAR assessment (via telephone, video chat or in person) (\$14,000.00)
Invoice II	\$18,500.00	November 15, 2022	2.1 Report of results from scan or assessment of LHD staff training needs related to IPC (\$9,841.63) 2.2 Development of a customized IPC training plan for LHD staff to strengthen the ability to conduct COVID-19 and HAI outbreak investigation and assessment (such as ICARs) and provide training and education to facilities (\$4,000.00) 2.3 Development of an agreement with IPC content expert partner to either lead or support LHD staff assessment and training, as well as to provide support in implementation of other activities, as needed. (\$1,658.37) 3.3 Development of a strategy for prioritizing facilities to target outreach and response strategies (\$3,000.00)
Invoice III	\$13,000.00	March 15, 2023	2.4 Tracking document showing LHD staff completion of training plan (staff roles, progress) (\$2,000.00) 3.1 Creation or documentation of a coordinated approach (strategy or plan) develop in conjunction with the state health department HAI/AR program to use available COVID-19 and HAI/AR infection data to respond to

			<p>possible outbreaks by assisting with facility assessments (ICARs), becoming a go-to resource for infection prevention training for facilities' staff, and strengthening LHD and state alignment for COVID-19 preparedness and response strategies. (\$4,000.00)</p> <p>B.1 Development of preliminary comprehensive toolkit for assisting LTCF stand up infection prevention and control program (\$5,000.00)</p> <p>4.4 Completion of mid assessment provided by NACCHO (\$2,000.00)</p>
Invoice IV	\$32,000.00	June 30, 2022	<p>3.4.2 Complete and track at least 15 outreach and response activities including ICAR assessment (via telephone, video chat or in person) (\$14,000.00)</p> <p>4.1 Participation in at least 75% of community of practice calls and/or check in polls (\$1,500.00)</p> <p>4.2 Participation in at least 60% of living learning network calls (\$1,500.00)</p> <p>4.3 At least 3 posts or responses on the BLOC COVID-19 or living learning network virtual community pages (\$1,000.00)</p> <p>4.5 Completion of post assessment provided by NACCHO (\$2,000.00)</p> <p>4.6 Submission of end of project report in template provided by NACCHO (\$2,000.00)</p> <p>4.7 Support of at least one communications product to share lessons learned and best practices (\$2,000.00)</p> <p>B.2 Implement and pilot comprehensive tool kit for assisting LTCF stand up an infection prevention and control program (\$5,000.00)</p>

3. Scope of Work: The Scope of Work attached hereto as Attachment I to the Modification is incorporated into the Agreement and made a part thereof.
4. All other terms and conditions of the Agreement remain unchanged.

IN WITNESS WHEREOF, the persons signing below warrant that they are duly authorized to sign for and on behalf of, the respective parties.

AGREED AND ACCEPTED AS ABOVE:

NACCHO:

CONTRACTOR:

By: *Jerome Chester*
Jerome Chester (Sep 29, 2022 11:11 EDT)

By: *Mylshien W. Roberts*

Name: Jerome Chester

Name: Mylshien W. Roberts

Title: Chief Financial Officer

Title: Health Commissioner

Date: Sep 29, 2022

Date: 9/26/2022

**NATIONAL ASSOCIATION OF COUNTY AND CITY HEALTH OFFICIALS
MODIFICATION OF AGREEMENT– ATTACHMENT I
SCOPE OF WORK**

This contract modification is taking place to execute the planned contract Y2 extension to allow for sufficient time to complete the work corresponding with the planned full funding amount. The scope of work and budget are also being modified to reflect updated timelines due to delays in executing the contract. This consultant has also experienced staffing changes that have delayed several initial deliverables but which they do not anticipate will impact the full execution of the extended and modified contract.

Task 1: Completed within 30 days of receiving contract from NACCHO:

1. Submission of signed contract
2. Completion of pre-assessment provided by NACCHO*

Task 2: Building local health department (LHD) capacity for outreach and response activities including educating facilities regarding reporting requirements and/or implementation of CDC's Infection Control Assessment and Response (ICAR) tool:

1. Report of results from scan or assessment of LHD staff training needs related to IPC no later than November 15, 2022.
 2. Development of a customized IPC training plan for LHD staff to strengthen the ability to conduct COVID-19 and HAI outbreak investigations and assessments (such as ICARs) and provide training and education to facilities November 15, 2022.
 3. Development of an agreement with an IPC content expert partner (e.g., the Association for Professionals in Infection Control and Epidemiology (APIC) local chapter, IPC consultant, or other IPC subject matter expert in your area) to either lead or support LHD staff assessment and training, as well as to provide support in implementation of other activities, as needed. November 15, 2022
 4. Tracking document showing LHD staff completion of training plan (staff roles, progress) March 15, 2023.
-

Task 3: Coordination and implementation of outreach and response activities including educating facilities regarding reporting requirements and/or conducting ICAR assessments with high-risk facilities:

1. Creation or documentation of a coordinated approach (strategy or plan) developed in conjunction with the state health department HAI/AR program to use available COVID-19 and HAI/AR infection data to respond to possible outbreaks by assisting with facility assessments (ICARs), becoming a go-to resource for infection prevention training for facilities' staff, and strengthening LHD and state alignment for COVID-19 preparedness and response strategies March 15, 2023.
 2. Summary report detailing a) initial scan for and b) engagement and coordination over the course of the project with stakeholders also engaging with high-risk facilities on IPC activities no later than June 30, 2023. Examples of stakeholders include:
 - o State surveyors or licensing agencies; Veterans Affairs; the Federal Emergency Management Agency; academic institutions; regional public health and healthcare coalitions (e.g., Quality Innovation Network-Quality Improvement Organizations [QIN-QIOs]); and associations representing high-risk facility staff or residents
 - o Stakeholders can also engage high-risk facilities on related activities, including preparedness, health equity, immunization, food safety, etc.
 3. Development of a strategy for prioritizing facilities to target outreach and response activities November 15, 2022.
 4. Complete and track at least 30 outreach and response activities including ICAR assessments (via telephone, video chat, or in-person)
 - o 3.4.1: 15 outreach and response activities including ICAR assessments completed by July 31, 2022.
 - o 3.4.2: 15 outreach and response activities including ICAR assessments completed by June 30, 2023.
-

Task 4: Coordination with NACCHO and participation in peer sharing and technical assistance opportunities, completed no later than June 30, 2023:

1. Participation in at least 75% of bi-monthly community of practice calls and/or check-in polls
2. Participation in at least 60% of Living Learning Network Calls
3. At least 3 posts or responses on the BLOC COVID-19+ or Living Learning Network Virtual Community Pages
4. Completion of mid-assessment* by March 15, 2023.
5. Completion of mid-assessment*
6. Submission of end of project report to articulate challenges, lessons learned, successes, and future needs and final evaluation measures as requested by NACCHO*
7. Support of at least one communications product to share lessons learned and best practices*

**Templates for these deliverables will be provided by NACCHO in advance of due date.*

SUPPLEMENTAL ACTIVITIES

Task B: Adapt, compile, collate, or develop materials (e.g., checklists, toolkits, educational resources, trainings, handouts, signs) to support LHD implementation of federal guidance related to monitoring and responding to HAIs, AR, and emerging threats (e.g., COVID-19) in facilities, completed no later than June 30, 2023:

- B.1: Development of preliminary comprehensive tool kit for assisting LTCF stand up an infection prevention and control program. March 15, 2023.
 - B.2: Implement and pilot comprehensive tool kit for assisting LTCF stand up an infection prevention and control program. June 30 2023.
-

BLOC-COVID+ Deliverable Budget			Cost	Total Invoice Amount
Invoice Period	Deadline	Deliverable	Cost	Total Invoice Amount
Invoice 1: July 31, 2022	July 31, 2022	1.1, 1.2 Submission of signed contract and completion of pre-assessment provided by NACCHO	\$ 2,500.00	\$ 16,500.00
	July 31, 2022	3.4.1 Complete and track at least 15 outreach and response activities including ICAR assessments (via telephone, video chat, or in-person)	\$ 14,000.00	
Invoice 2: Nov 15, 2022	November 15, 2022	2.1 Report of results from scan or assessment of LHD staff training needs related to IPC.	\$ 9,841.63	\$ 18,500.00
	November 15, 2022	2.2 Development of a customized IPC training plan for LHD staff to strengthen the ability to conduct COVID-19 and HAI outbreak investigations and assessments (such as ICARs) and provide training and education to facilities	\$ 4,000.00	
	November 15, 2022	2.3 Development of an agreement with an IPC content expert partner to either lead or support LHD staff assessment and training, as well as to provide support in implementation of other activities, as needed.	\$ 1,658.37	
	November 15, 2022	3.3. Development of a strategy for prioritizing facilities to target outreach and response activities	\$ 3,000.00	
Invoice 3: March 15, 2023	March 15, 2023	2.4 Tracking document showing LHD staff completion of training plan (staff roles, progress)	\$ 2,000.00	\$ 13,000.00
	March 15, 2023	3.1. Creation or documentation of a coordinated approach (strategy or plan) developed in conjunction with the state health department HAI/AR program to use available COVID-19 and HAI/AR infection data to respond to possible outbreaks by assisting with facility assessments (ICARs), becoming a go-to resource for infection prevention training for facilities' staff, and strengthening LHD and state alignment for COVID-19 preparedness and response strategies	\$ 4,000.00	
	March 15, 2023	B.1 Development of preliminary comprehensive tool kit for assisting LTCF stand up an infection prevention and control program	\$ 5,000.00	
	March 15, 2023	4.4 Completion of mid-assessment provided by NACCHO	\$ 2,000.00	
Invoice 4: June 30, 2023	June 30, 2023	3.4.2 Complete and track at least 15 outreach and response activities including ICAR assessments (via telephone, video chat, or in-person)	\$ 14,000.00	\$ 32,000.00
	June 30, 2023	4.1. Participation in at least 75% of community of practice calls and/or check-in polls	\$ 1,500.00	
	June 30, 2023	4.2 Participation in at least 60% of Living Learning Network Calls	\$ 1,500.00	
	June 30, 2023	4.3 At least 3 posts or responses on the BLOC COVID-19+ or Living Learning Network Virtual Community Pages	\$ 1,000.00	
	June 30, 2023	3.2. Summary report detailing a) initial scan for and b) engagement and coordination over the course of the project with stakeholders also engaging with high-risk facilities on IPC activities	\$ 3,000.00	
	June 30, 2023	4.5 Completion of post-assessment provided by NACCHO	\$ 2,000.00	
	June 30, 2023	4.6 Submission of end of project report in template provided by NACCHO	\$ 2,000.00	
	June 30, 2023	4.7 Support of at least one communications product to share lessons learned and best practices	\$ 2,000.00	
	June 30, 2023	B.2 Implement and pilot comprehensive tool kit for assisting LTCF stand up an infection prevention and control program	\$ 5,000.00	
Total of Supplemental Activities			\$	10,000.00
Total			\$	80,000.00
Total budgeted:			\$	80,000.00