James M. White
Columbus, Ohio 43204

PROFESSIONAL EXPERIENCE

Columbus, OH 2022 – Present

Accounting Manager (2022 – Present)

- Reviewing, analyzing, and reconciling general ledger accounts and banking transactions in conjunction with preparing monthly reports for management. Maintaining financial reports, records, and general ledger accounts.
- Preparing journal entries, analyses, and account reconciliations and assisting with monthly closing processes.
- Contributing to the development and review of annual operating budgets and performance projections. Maintaining documentation for accounts payable, purchasing, and treasury and conducting internal audits.
- Work as a primary accounting contact for monthly expenses and purchase accruals; maintain relationships with inter-departmental purchasers. Performing monthly balance sheet reconciliations. Assist with preparation for annual audits.
- Meeting processing and reporting deadlines. Responding to information requests, reviewing financial statements, and assisting with audits. Ensuring compliance with GAAP.

Columbus, OH 2017 - 2022

Senior Accountant (2020 - 2022)

- Assist the controller in closing month-end financial reports for the newest dealership.
- Prepare payroll accruals for four departments, compiling statistical data, preparing bank balance reports, and compiling financial excel reports.
- Work closely with the facilities executive and team to assist with maintaining nearly twenty properties across four counties.
- Process and expense all property repairs and assist with new property management. This includes setting up, transferring and terminating building utility's and preparing property expense reports.

Accounts Payable (2019 - 2020)

- Process and balance accounts for three out of seven dealerships. These accounts total to nearly a million dollars in outgoing funds each month.
- Manage six original equipment manufacturer accounts which total nearly two million dollars a month in funds transferred.

Accounts Receivable (2017 - 2019)

- Managed accounts for three of five dealerships at the time, two of them being the largest.
- Processed daily cash operations, including parts, service, and finance department.
- Yearly cash flow management was over twenty million dollars.

EDUCATION

May 2017

Bachelor of Business Administration - Concentration in Accounting