CITY OF COLUMBUS - SOLE SOURCE INFORMATION FORM

TO ACCOMPANY LEGISLATION WHICH WAIVES
ANY PROVISIONS OF COLUMBUS CITY CODE CHAPTER 329.
(LIMIT YOUR RESPONSE TO THIS SHEET)

1. **Verification of sole source: (Why no other individual or business entity is capable of supplying the needed item/service.)**

   ☒ Sole source manufacturer/distributor.

   ☐ Sole distributor authorized for this territory.

   ☐ Patented product purchased for owner/developer.

   ☒ Sole company offering this unique service.

   ☐ Other:

2. **Describe any effort to bid for alternate item (service or product) that is not provided by a sole source that would meet this need:**

   Letter received from company indicating that Milestone is the owner, manufacturer, and sole source provider of software maintenance and professional services for the Appointment Booking Interface between PragmaCAD and the Hansen Customer Suite CIS (CUBS)

3. **Describe efforts to determine/verify that the company is the sole source:**

   Researched company website to verify that software resellers are not used for customized version of software utilized by Public Utilities.

4. **Indicate how the price or fee structure was determined:**

   Milestone submitted a price quote for maintenance and support within their original statement of work.

Ordinance No.: **Ord. No. # 1435-2015**
Approved By: **Authorized Approval on Corresponding Legislative File**