

EXHIBIT A

PROGRAM GUIDELINES

The Director of the Department of Development will approve petitions submitted by the owners of real property within the city requesting that their property be added to the territory of the Columbus Regional Energy Special Improvement District and plans for public improvements and public services attached to those petitions on behalf of the Council of the City. The Economic Development Division will coordinate the review and recommendation for each petition submitted to the city. Upon submission of the petition to the city, the Economic Development Division will distribute the petition and agreements to the City Auditor, City Attorney's Office, the Office of Sustainability or other offices of the City as requested. Each project will be reviewed to ensure that it adheres to Ohio Revised Code 1710, results in a reduction of energy usage, furthers the City's sustainability goals, and results in positive economic benefits for the City. Staff from each of the above city offices may make comments and/or recommendations for revisions on the project within one week of the submittal of the petition. The Economic Development Division will review all comments with the respective city offices and make a recommendation to the Director of the Department of Development for a final determination.