

Q5 Meeting Minutes

Date: 12/19/2024

Time: 2:00 p.m.

01. Holdover Funding Overview.

- IH24 Subrecipients will receive holdover funds that cover Jan. 1 – Mar. 31, 2025.
 - These funds are not part of any grant and are separate from IH24. Because of this, these funds will not be in GMIS.
 - Grantees will receive these funds in two (2) payments between Jan. 1 and Mar. 31, 2025. Exact dates are not available at this time.
 - No invoices will need to be submitted by grantees. Direct payment to grantees will be in the form of a purchase order.
 - These funds do not change anything regarding previously communicated IH24 requirements and due dates. See below for reminders about IH24 Q5.
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02. Expectations from Grantees.

- There are three requested items to be completed by recipients of holdover funds:
 - Program Plans for Feb. To Apr. 2025.
 - Due to ODH consultant via email by Jan. 31, 2025.
 - One-to-two-page document.
 - Can be an outline, bullet points, table or other format.
 - Naloxone Evaluation Tool for Oct. 1, 2024 to Mar. 31, 2025.
 - Due to ODH consultant via email by Apr. 15, 2025.
 - ODH Consultant will send this document to recipients.
 - Summary of Program Activities conducted from Jan. To Mar. 2025.
 - Due to ODH consultant via email by Apr. 15, 2025.
 - One-to-two-page document.
 - Can be an outline, bullet points, table or other format.
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03. IH25.

- Solicitation was released and sent to all partners on 12/24/24.
 - Bidder's Call: Jan. 9, 2024, at 1 p.m.
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04. Additional Reminders.

- IH24 grant ends Dec. 31, 2024.
 - Quarter 5 Program Reports are due Jan. 5, 2025.
 - Quarter 5 Expenditure Reports are due Jan. 10, 2025.
 - IH24 funds should be spent by the conclusion of the grant (December 31, 2024).
- IH24 Quarter 5 Deliverables Due:

Integrated Harm Reduction Grant (IH24)



Department of
Health

- 1. Project Status Report (Q5 and final summary tab)
 - 2. Project DAWN Data- Sept, Oct, Nov
 - 4a. Grant Calls/ Project DAWN Call
 - 4b. OOPN Attendance
 - 6. Additional Harm Reduction Strategy (if applicable)
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05. Q & A - IH 24.

1. Do programs need to submit an expenditure report for the current IH24 extension?
 - a. IH24 quarter 5 extension program reports and expenditure reports are still due as previously communicated. Holdover funds do not change anything regarding IH24 quarter 5. Holdover funds are separate from IH24.
 2. Is the project status report still due January 5 or will that be moved to April?
 - a. IH24 still ends on December 31, 2024. Program reports are still due in GMIS by January 5, 2025, and expenditure reports are still due in GMIS by January 10, 2025. Holdover funds do not change anything regarding IH24 quarter 5 requirements. Holdover funds are separate from IH24.
 3. When should the IH24 quarter 5 extension funds be used by?
 - a. IH24 funds should be spent down by the end of IH24, which is December 31, 2024.
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06. Q & A – Holdover Funding.

1. Do the activities funded by holdover funds need to be the same as those conducted during IH23/24, or can they be used for any other allowable activities that our department currently needs funding for?
 - a. Ideally, they would be the same but do not necessarily need to be the same since the holdover funds are not a part of IH. However, the funds need to be used on allowable activities. Reach out to your consultant if you have questions on what is allowable.
2. Do we need to list target metrics/goals for each activity or just descriptions of the activities?
 - a. No, you do not need to list metrics/goals for your activities. However, please ensure to include specific details of your activities.
3. If we do not request additional funds for Q5, can we receive this holdover funding?
 - a. Please contact your ODH consultant.
4. Should the 1–2-page documents include an itemized budget, or just activities completed?
 - a. An itemized budget is not required, but feel free to include it if you want. We are looking for information on the activities completed using the holdover funds in the requested holdover reports.
5. What amount of holdover funds will each program receive?
 - a. Each current IH grantee will receive the same amount of money they received in IH24 quarter 5.
6. Will the Naloxone evaluation instrument be sent out for 10/01/24- 3/31/24.
 - a. Yes, it will be updated and sent out to recipients.
7. Could the holdover funding be audited even though it is not tied to a grant?
 - a. Any public funding can be audited.
8. Are the holdover funds federal funds?

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- a. Yes.
 9. When should holdover funds be spent down by?
 - a. Since the holdover funds are not part of a grant, they do not need to be spent down by a specific date.
 10. Since the form of payment will be a purchase order from ODH, will programs receive it by an EFT or paper check?
 - a. This depends on how each program is set to receive funding in OhioBuys. If this method needs to be changed, the program will need to go through OhioBuys to change this.
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06. Q & A – IH25.

1. Is IH25 a two-year cycle or just a one-year?
 - a. The IH25 grant cycle will run from 4/1/25 to 9/29/25. The continuation year, IH26, will begin 9/30/2025 and end 9/29/2026.
2. How many awards will be given for the competitive IH25 grant?
 - a. Please see IH25 Solicitation.
3. Will IH25 funding be the same, less, or more than IH24 funding?
 - a. Please see IH25 Solicitation.
4. Will anything be affected by the launch of the new GMIS system in January?
 - a. The new GMIS will not be launched until March and should not affect IH25.