

Area Commission Membership Registration

	A	B	C
1	FIELD Legistar <u>FAR EAST AREA COMMISSION</u> Portia L. Pulsifer	CURRENT INFORMATION Legistar Appointment of, Portia Pulsifer, 5688 Concord Hill Dr., Columbus, Ohio 43213, to serve on the FAR EAST AREA COMMISSION, with an expiration date of December 31, 2017.	NEW INFORMATION (1) Please print new information clearly, OR (2) Place a “check” in these boxes if member is re-elected and information is unchanged (3) Do not forget to update “Term Expiration” for re-elected members
2	First Name	Portia L.	Portia L.
3	Last Name	Pulsifer	Pulsifer
4	Title	Commissioner	Commissioner
5	Address	5688 Concord Hill Dr.	5688 Concord Hill Dr.
6	City	Columbus	Columbus
7	State	Ohio	Ohio
8	Zip Code	43213	43213
9	Home Telephone	(614) 604-7268	(614)604-7268
10	Work Telephone	(614) 353-3126	(614)353-3126
11	Fax Number	----	----
12	Email Address	plpulsifer@gmail.com	plpulsifer@gmail.com
13	District/Designation		
14	Term Start Date	10/14/2014	10/14/2014
15	Term Expiration	12/31/2017	12/31/2017
16	Seat Succession	Appointment	Appointment

C) Area Commission Detail

In addition to membership registration, Liaisons are responsible for assuring that the Area Commission's general information is accurate and current. Please use the attached form to revise or update general Commission information, including changes in contact information, meeting changes (dates, times, locations) or boundary revisions.

This information should be updated as needed and emailed to both Bonita Lee and Yvette Aniagolu.

Area Commission Detail - **Sample**

Organization	Upper Arlington Area Commission
First Name	Carol
Last Name	Smith
Title	Chair
Street Address	123 Main Street
City	Columbus
State	Ohio
Zip	43223
Home or Cell Phone	(614) 555-1234
Work Phone	(614) 555-0987
Fax	(614) 555-1290
Email Address	cbsmith@aol.com
Meeting Location	Columbus Health Dept. 240 Parsons Ave
Meeting Date	First Monday
Meeting Time	7:00 pm.
North Boundary	Henderson Road.
South Boundary	Fifth Avenue.
East Boundary	North Star Road
West Boundary	Scioto River

Part I Area Commissions

D) Legistar Changes - By Laws

Liaisons are also responsible for assuring that any changes or revisions to the Commission's By Laws or meeting schedules or other information required for publication in the City Bulletin are prepared and emailed to Paul Haytcher pjhaytcher@columbus.gov). Once published, meeting changes should be reported on the Area Commission Detail form and emailed to B. Lee and Hannah Jones (Gilman) and copy me as well.

Part II - Civic Associations

A) Civic Association Detail

For registered Civics, Liaisons are responsible for assuring that information is accurate and current and is provided to both Bonita Lee and Hannah Jones (Gilman). This information will generate correct mailing labels and will assure the NSD website and database is current. This is especially critical for areas of the City without Area Commission representation. Use the form attached to collect and forward new or revised information.

Civic Association Detail - Sample

Organization	Upper Arlington Civic Association
First Name	Carol
Last Name	Smith
Title	Chair
Coalition?	No
Street Address	123 Main Street
City	Columbus
State	Ohio
Zip	43015
Home or Cell Phone	(614) 555-1234
Work Phone	(614) 555-0987
Fax	(614) 555-1290
Email Address	cbsmith@aol.com
Notes	none
Meeting Date and Time	First Monday - 6:00 pm
Meeting Location	Columbus Health Dept. 240 Parsons Ave
North Boundary	Henderson Road.
South Boundary	Fifth Avenue.
East Boundary	North Star Road
West Boundary	Scioto River
By Laws?	No
Active?	Yes
Website	uaca.org
Updated	01-16-09
Liaison Area	Area 6