

**SOLE SOURCE INFORMATION FORM
TO ACCOMPANY LEGISLATION
(LIMIT YOUR RESPONSE TO THIS SHEET)**

1. Verification of sole source:
(why no other individual or business entity is capable of supplying the needed item)
- sole manufacturer/distributor
- sole company offering this unique equipment (manufacturer's warranty/product support)
- other:
-

2. Describe efforts to determine that the company was a sole source:
- Morning Pride Manufacturing is the proprietary sole provider of this specialized equipment.
- Supporting documentation from Morning Pride is attached.
-

3. Describe any effort to bid for alternate item (service or product) that is not provided by a sole source that would meet this need:
- The Fire Division conducted testing and evaluations of turnout gear products from various manufacturers. It was determined that the Morning Pride gear best met the Division's needs regarding protection, comfort, wear, serviceability. In addition, when this bid was conducted in 2004, bidders pointed out aspects of the specifications that were proprietary to Morning Pride. These same items are still needed by the Fire Division.
-

4. Indicate how the price or fee structure was determined:
- The pricing was negotiated by the Purchasing Office, based on pricing/discounts from the last contract, comparison to the current State of Ohio state term contract with Morning Pride (the City's pricing is less than if we were to purchase the same items from the State Term Contract), and the specific needs of the Fire Division. An official proposal based on this pricing was then submitted by Morning Pride.
-

Approved By: _____ Date: _____
Procurement Manager