

**CITY OF COLUMBUS  
BID WAIVER INFORMATION FORM**

TO ACCOMPANY LEGISLATION WHICH WAIVES ANY PROVISIONS OF COLUMBUS CITY CODES CHAPTER 329  
(PLEASE LIMIT YOUR RESPONSE TO THIS SHEET)

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1. Reasons for waiving City Code bid procedure:

- emergency breakdown causing unplanned need
- item to be purchased is of a perishable nature
- need to extend an existing contract
- there is not enough time to obtain formal bids to satisfy need
- non-price error on either the bidder's or the City's part in the bid proposal
- a new law or regulation requires immediate compliance
- other Unable to find any other vendors with the capacity to accommodate our need.

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2. Detailed explanation of reason (must be completed by division):

SuperGames provides recreational apparatus for Cap City Nights Festivals such as zip lines and many different types of inflatable structures. We are committed to finding the best cost to provide this service. Through diligent searches the past few years we have not found any other vendor with the capacity to accommodate our need. Due to the number of festivals this year it is the first time this service has exceeded the \$50K threshold.

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3. Informal procedure used:

- telephone quotations
- written quotations
- negotiations

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4. Informal bids received and prices for each:

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5. If lowest bid was not accepted, explain criteria for award:

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ORDINANCE #:

Authorized Approval on Corresponding Legislative File

APPROVED BY: \_\_\_\_\_

DATE: \_\_\_\_\_

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